The Honorable Jennifer Robinson, Presiding

**Agenda**

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
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<tbody>
<tr>
<td>5:30 PM</td>
<td>Dinner and Discussion</td>
<td>Ellen Norris</td>
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<td><em>Please note the 5:30 start time and join us as you are able. This time will be dedicated to open conversation and information sharing with fellow delegates.</em></td>
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<td></td>
<td><strong>RSVP Ellen Norris at (919) 558-9393 or <a href="mailto:enorris@tjcog.org">enorris@tjcog.org</a> by October 26, 2015 so catering arrangements may be confirmed.</strong></td>
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<tr>
<td>6:15 PM</td>
<td>Call to Order, Welcome &amp; Declaration of Quorum</td>
<td>Jennifer Robinson</td>
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<tr>
<td>6:16 PM</td>
<td><strong>Motion to approve</strong></td>
<td>Jennifer Robinson</td>
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<tr>
<td>6:17 PM</td>
<td>Approval of Agenda</td>
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<tr>
<td>6:17 PM</td>
<td>Special Orders of Business</td>
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<td></td>
<td>• Area Agency staff member and volunteer receive awards <em>(Agenda Page 1)</em></td>
<td>Joan Pellettier</td>
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<td></td>
<td>• Charlotte Terwilliger, Triangle J Area Agency on Aging Long Term Care Ombudsman, retiring in January <em>(Agenda Page 3)</em></td>
<td>Joan Pellettier</td>
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<td></td>
<td>• Staff announcements and updates</td>
<td>Lee Worsley</td>
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<tr>
<td>6:34 PM</td>
<td><strong>Consent Agenda</strong></td>
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<td></td>
<td>Items on the Consent Agenda are considered routine and will be enacted by a single motion unless a member of the Board requests an item be removed from the Consent Agenda. Any item removed from the Consent Agenda will be considered individually as part of the regular agenda.</td>
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<td>• Board of Delegates minutes – August 26, 2015 meeting <em>(Agenda Page 5)</em></td>
<td>Renée Boyette</td>
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<tr>
<td></td>
<td>• FY 2015-16 Budget Amendment No. 2 <em>(Agenda Page 11)</em></td>
<td>Judy Weller</td>
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<thead>
<tr>
<th>Time</th>
<th>Item</th>
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<tbody>
<tr>
<td>6:35 PM</td>
<td>Old Business</td>
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<td></td>
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<td></td>
<td>• Presentation of results from strategic conversation with Board of Delegates and Mayors/County Chairs committee <em>(Agenda Page 15)</em></td>
<td>Lee Worsley</td>
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<tr>
<td>7:00 PM</td>
<td>New Business</td>
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<td></td>
<td>• Information on the development of the 2016-2020 Area Plan on Aging and related survey of county aging needs <em>(Agenda Page 17)</em></td>
<td>Joan Pellettier</td>
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<tr>
<td>7:20 PM</td>
<td>Chairperson’s Report</td>
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<tr>
<td>7:30 PM</td>
<td>Executive Director’s Report</td>
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<td>Receive as information</td>
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<td></td>
<td>Executive Director’s Report</td>
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<tr>
<td>7:40 PM</td>
<td>Around the Region</td>
<td>Group</td>
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<td>7:55 PM</td>
<td>Other Business</td>
<td>Jennifer Robinson</td>
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<tr>
<td>8:00 PM</td>
<td>Adjourn</td>
<td>Jennifer Robinson</td>
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**Triangle J Council of Governments**

**Mission Statement**

To serve as an intergovernmental organization for local elected officials that works proactively on regional issues in order to sustain and improve the quality of life for our citizens.
Triangle J Board of Delegates Meeting
Agenda Comments – October 28, 2015

Agenda Section: Special Orders of Business
Area Agency staff member and volunteer receive awards

**Background:** Carmelita Karhoff, one of the Triangle J Area Agency on Aging's five Regional Long Term Care Ombudsmen, and Rosalyn Pettyford, Durham's Delegate to the Senior Tar Heel Legislature and a member of the Triangle J Advisory Council on Aging, have been named as 2015 Legacy Honorees, by the Durham Center for Senior Life. Karhoff has also received the 2015 Ann B. Johnson Older Worker Award from the North Carolina Division of Aging and Adult Services.

The Durham Center for Senior Life recognized four Legacy Honorees at the Fifth Annual Legacy Awards Breakfast on October 15. In addition to Karhoff and Pettyford, NC Representative Henry M. "Mickey" Michaux, Jr. and civic leader, Dillard Teer were honored for their extensive service to the Durham community, especially on behalf of older adults.

The Ann B. Johnson Older Worker Award recognizes Carmelita Karhoff for her Ombudsman advocacy on behalf of residents of long term care homes in Durham County. The nomination said that Carmelita has worked passionately and tirelessly to promote the use of person centered care in nursing homes and assisted living facilities across North Carolina. The Ann B. Johnson Older Worker Award recognizes the accomplishments of public/private sector employees age 55 and older. Award winners were announced during Older Workers Week and recognized at the 2015 Employ the Older Worker Week Celebration, September 30th.

**Recommendation(s):** It is requested that the Board of Delegates congratulate Carmelita Karhoff and Rosalyn Pettyford for these honors.

**Staff Responsible for Technical Support:** Joan Pellettier, Area Agency on Aging Director.
Background: Upon her retirement in January, Charlotte Terwilliger will have served as a Regional Long Term Care Ombudsman for Triangle J’s Area Agency on Aging for over five years. This role followed Charlotte’s service, of more than 35 years, as a medical social worker. One of her final positions, before joining Triangle J, was Director of Case Management at Wake Med. Charlotte received her MSW at the State University of New York in Albany.

Charlotte currently provides Long Term Care Ombudsman services to residents of nursing homes, assisted living facilities and family care homes in Chatham and Orange Counties, as well as assisted living facilities in Lee County. In addition, she has been actively engaged in initiatives to enhance the training, performance and recognition of Certified Nurse Assistants in her facilities and the implementation of personalized music, especially with residents living with dementia.

Charlotte’s education, experience, special skills and commitment have been invaluable to TJAAA and especially to the residents of the facilities that she has served and their caregivers.

Recommendation(s): It is recommended that the Board of Delegates thank Charlotte for her dedicated work as a Long Term Care Ombudsman and wish her well in her retirement!

Staff Responsible for Technical Support: Joan Pellettier, Area Agency on Aging Director.
Board of Delegates Meeting Minutes

Wednesday, August 26, 2015

Delegates and Alternate Delegates Attending:

Pamela Baldwin, Town of Pittsboro
Tommy Beal, Town of Broadway
John Burns, Wake County (A)
Bethany Chaney, Town of Carrboro
Ronnie Currin, Town of Rolesville
Eddie Davis, City of Durham
Lonnie English, Town of Robbins
Kathleen Ferguson, Town of Hillsborough
Fred Foster, Durham County
Bill Haiges, Town of Siler City (A)
Diana Hales, Chatham County (A)
Greg Harrington, Town of Wake Forest
Ed Harrison, Town of Chapel Hill

Sig Hutchinson, Wake County
Wendy Jacobs, Durham County (A)
Bill Jensen, Town of Apex
Ken Marshburn, Town of Garner (A)
William Massengill, Town of Benson
Donald Rains, Town of Princeton
Steve Rao, Town of Morrisville
Penny Rich, Orange County
Jennifer Robinson, Town of Cary
Linda Hunt Williams, Town of Holly Springs
Mark Wilson, Town of Archer Lodge
Glenn York, Town of Zebulon

Delegates Absent:

Donald Andrews, Town of Broadway (A) (E)
Jamie Oakley, Town of Cameron
Artie Barber, Town of Casthage (E)
Milton T. Dowdy, Jr., Town of Casthage (A) (E)
Jim Crawford, Chatham County
Butch Lawter, Town of Clayton
Blake Massengill, Town of Fuquay-Varina (E)
Jason Wunsch, Town of Fuquay-Varina (A) (E)
Ronnie Williams, Town of Garner
Tim Cunnup, Town of Goldston
Ted Godwin, Johnston County
David Grady, Town of Kenly (E)

James Roberson, Town of Knightdale
Mike Chalk, Town of Knightdale (A) (E)
Tim Sloan, Lee County
Michael Fiocco, Town of Pittsboro (A) (E)
Kay Crowder, City of Raleigh (E)
Rebecca Wyhof, City of Sanford (E)
Cheryl Oliver, Town of Selma (E)
Lewis Fadley, Town of Siler City
Perry Harris, Town of Smithfield (E)
Jon Lutz, Town of Wendell (E)
John Boyette, Town of Wendell (A) (E)

(A) – Alternate Delegate
(E) – Excused Absence

TJCOG staff attending:

Lee Worsley, Executive Director
Renée Boyette, Assistant to Executive Director
Amanda Hellman, Program Assistant
John Hodges-Copple, Planning Director
Ellen Norris, Office Operations Manager

Joan Pelletier, Area Agency on Aging Director
Aspen Price, Planner
Mike Schlegel, Water Resources Program Manager
Mary Sell, Planner

Also attending:

Jes Averhart, American Tobacco Campus
Len Cone, Town of Chapel Hill
Dustin Kornegay, Manager, Town of Broadway

Stephanie Loyka, Go Triangle
Jeff Sheffield, Manager, Town of Robbins
Call to Order, Welcome & Declaration of Quorum
Chairperson Robinson called the meeting to order at 6:15 PM and declared a quorum in attendance.

Approval of agenda
Chairperson Robinson presented the agenda for the August 26, 2015 Board of Delegates meeting. Mr. Worsley asked that the agenda be amended to include discussion of the opportunity to join the State Health Plan under the Executive Director’s report. Mr. Foster made a motion to approve the agenda as amended. Mr. Currin seconded the motion; the motion was unanimously approved.

Special Orders of Business
- Introduction of Aspen Price
  Chairperson Robinson asked Mr. Hodges-Copple to make this introduction.

  Mr. Hodges-Copple introduced Aspen Price and noted she joined the TJCOG team as a planner on July 20th. Aspen works primarily with the Development and Infrastructure program and has experience in transportation, land use and housing. She previously worked for NC DOT in their Project Development and Environmental Analysis unit.

- Recognition of Best Workplaces for Commuters participants
  Chairperson Robinson asked Mary Sell to make this presentation.

  Ms. Sell provided background information on the Best Workplaces for Commuters program. She then introduced three new members of the program and recognized:
  - Len Cone, Town of Chapel Hill,
  - Stephanie Loyka, GoTriangle,
  - Jes Averhart, American Tobacco Campus.

Consent Agenda
- Board of Delegates minutes – June 24, 2015 meeting
  Chairperson Robinson presented the Consent Agenda for consideration. Mr. Wilson made a motion to approve the Consent Agenda as presented. Ms. Ferguson seconded the motion; the motion passed unanimously.

Old Business
None presented.

New Business
- Approval of 2016 Calendar of Meetings for the Board of Delegates and Executive Committee
  Chairperson Robinson noted the proposed meeting schedule included in the agenda packet. She noted the November meeting is proposed a week early due to the Thanksgiving holiday. The December Executive Committee meeting date has three options.

  Mr. Rains made a motion to hold the December 2016 Executive Committee meeting on December 14, 2016. Mr. Foster seconded the motion; the motion passed unanimously.
Ms. Ferguson made a motion to adopt the calendar year meeting schedule as amended. Ms. Chaney seconded the motion; the motion passed unanimously.

- **Approval of Foreign Trade Zone #93 Zone Schedule**
  Chairperson Robinson asked Ms. Boyette to introduce this report.

  Ms. Boyette reported that the FTZ #93 Rates, Tariff and Legal Review Board met earlier in the day and endorsed the proposed revision to the FTZ #93 Zone Schedule. She also reported that these changes were not intended to increase costs to zone users but to improve the clarity of the fee schedule.

  Mr. Massengill made a motion to adopt the revised Zone Schedule as presented with an effective date of September 1, 2015. Ms. Chaney seconded the motion; the motion passed unanimously.

- **Approval of A Resolution in Support of the Foreign Trade Zone #93 Application for Expansion of the Service Area to include Wilson County, NC**
  Chairperson Robinson asked Ms. Boyette to introduce this report.

  Ms. Boyette announced that the Economic Development Council of Wilson County is requesting the service area of FTZ #93 be expanded to include Wilson County. She reported that expanding the service area requires an application be developed and submitted to the US FTZ Board. She also noted the FTZ #93 Rates, Tariff and Legal Review Board endorsed the attached resolution and asked the TJCOG Board of Delegates to adopt the resolution in support of such an expansion.

  Mr. Rains made a motion to adopt “A Resolution in Support of the Foreign Trade Zone #93 Application for Expansion of the Service Area to include Wilson County, NC.” Ms. Ferguson seconded the motion; the motion passed unanimously.

- **Appointment of FY 2016 Nominating Committee**
  Chairperson Robinson said the Nominating Committee is traditionally comprised of past chairpersons of the Triangle J Board of Delegates. She noted that currently Pamela Baldwin is the only past chairperson serving on the Board of Delegates. Chairperson Robinson then appointed Pamela Baldwin to serve as chairperson of the Nominating Committee and Penny Rich and Steve Rao to serve as members.

- **Appointment of FY 2016 Regional Legislative Committee**
  Chairperson Robinson commented that the TJCOG Chairperson is responsible for appointing the Regional Legislative Committee to update the Regional Legislative Message in preparation for the upcoming session of the NC General Assembly. She pointed out the list of members of the most recent committee and asked those persons to continue to serve. She also asked if other delegates or alternates had an interest in serving. After receiving feedback, Chairperson Robinson appointed the following FY 2016 Regional Legislative Committee:

  Jennifer Robinson, Chair, Town of Cary  
  Pamela Baldwin, Town of Pittsboro  
  John Boyette, Town of Wendell  
  Kathleen Ferguson, Town of Hillsborough  
  Diana Hales, Chatham County  
  Ed Harrison, Town of Chapel Hill  
  Sig Hutchinson, Wake County  
  Wendy Jacobs, Durham County  
  Butch Lawter, Town of Clayton  
  Don Rains, Town of Princeton  
  Penny Rich, Orange County  
  Steve Rao, Town of Morrisville  
  James Roberson, Town of Knightdale  
  Vickie Scroggins-Johnson, Town of Morrisville  
  Ronnie Williams, Town of Garner  
  Rebecca Wyhof, City of Sanford
• **Discussion on Strategic Initiatives for TJCOG**
Chairperson Robinson asked Mr. Worsley to introduce this activity.

Mr. Worsley noted that for the past few years the agenda for the first Board of Delegates meeting of each new-year has included a facilitated discussion, designed to provide insights to assist staff in developing the TJCOG multi-year Work Plan and give delegates an opportunity to develop their ideas by working together in small groups.

Mr. Worsley then said that since part of his transition plan includes listening to our member governments’ thoughts about how TJCOG should be positioned to provide the most value to the region and our member governments, he planned to continue the tradition of a facilitated discussion at this meeting. He asked Board members to divide into 6 groups, each with a TJCOG staff person to facilitate, and consider the following questions.

1) What regional issues are appropriate for TJCOG to be involved with over the next 5-10 years (can be existing initiatives and/or initiatives that we are not currently involved in) and how do those issues align with our mission?

2) What are two things that TJCOG does exceedingly well and what two things are areas of improvement for TJCOG?

At the end of the exercise each group reported on their discussion. Mr. Worsley will compile the results and present this information at the October Board of Delegates meeting.

**Chairperson’s Report**
Chairperson Robinson had nothing to report.

**Executive Director’s Report**
Mr. Worsley provided a quick update on his outreach efforts and transition plan.

Mr. Worsley also pointed out the agenda from the “Aging Well in Durham” event held in May 2015. He noted that several Board members had asked for a copy of the agenda.

• **Consideration of Resolution of Intent to Join the North Carolina State Health Plan**
Mr. Worsley reported that the State Legislature recently adopted legislation that allows units of local governments with less than 1000 employees to join the State Health plan. Mr. Worsley noted enrollment is capped at 10,000 total employees and dependents. He reported that he would like to study this possibility and asked the Board of Delegates to consider a resolution authorizing Triangle J’s participation in the State Health Plan. He commented that adopting the resolution in no way commits TJCOG to participation but simply holds the space for TJCOG staff as the study is undertaken.

*Ms. Chaney made a motion to adopt “A Resolution Authorizing Triangle J Council of Governments Participation in the North Carolina State Health Plan.” Ms. Ferguson seconded the motion; the motion passed unanimously.*

**Around the Region**
Chairperson Robinson asked delegates and alternate delegates to say one word that summarizes the challenges of the region.
**Other Business**
Chairperson Robinson noted the interest in the restoration of the NC Historic Preservation Tax Credits and asked if there was further discussion. After discussion, Mr. Rains made a motion to adopt “A Resolution Supporting the Restoration of North Carolina Historic Preservation Tax Credits.” Ms. Jacobs seconded the motion; the motion passed unanimously. Chairperson Robinson asked Mr. Hodges-Copple to draft and submit the resolution.

Having no further business, Chairperson Robinson adjourned the meeting at 8:00 p.m.

__________________________
Renée Boyette, Recording Officer

__________________________
Jennifer Robinson, Chairperson
Triangle J Board of Delegates Meeting
Agenda Comments – October 28, 2015

Agenda Section: Consent Agenda
FY 2015-16 Budget Amendment No. 2

**Background:** Since the adoption of the Fiscal Year 2015-16 budget, TJCOG has received some changes in revenues and expenditures. Inasmuch, Fiscal Year 2015-16 Budget Amendment No. 2 is presented to the Board for consideration. This amendment is routine in nature and ordinarily would be considered as part of the Consent Agenda.

The amendment addresses the following: changes in revenues that were assigned to fund balance for a specific purpose at FY15 year end, which will be utilized in FY16, and revenue that was deferred from FY15 to the current year budget. Attached, you will find the recommended budget modifications. These changes are designed to keep Triangle J compliant with the NC Budget and Fiscal Control Act.

**Recommendation(s):** It is recommended that the Board of Delegates approve Fiscal Year 2015-16 Budget Amendment No. 2, as attached.

**Staff Responsible for Technical Support:** Judy Weller, Finance Director.
WHEREAS, the Triangle J Council of Governments adopted its 2015-16 Budget Resolution on May 20, 2015; and,
WHEREAS, it is necessary for Triangle J to make a revision by way of the following budget amendment;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DELEGATES OF THE TRIANGLE J COUNCIL OF GOVERNMENTS that Triangle J's FY 2015-16 Budget Resolution is hereby amended by Budget Amendment No. 2 as follows:

### 4906 Center of the Region Enterprise (CORE)

The following accounts should be adjusted by:

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Purpose: Roll forward revenue that was assigned to a specific project from FY15 to FY16
Funding: Various municipalities

### 4907 Development & Infrastructure Planning

The following accounts should be adjusted by:

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Purpose: Roll forward revenue that was assigned to a specific project from FY15 to FY16
Funding: Various municipalities

### 5000 Aging Planning & Administration

The following accounts should be adjusted by:

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Purpose: Deferred revenue roll forward from FY15 to FY16
Funding: DHHS
### 5001 Aging Ombudsman

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**Purpose:** Deferred revenue roll forward from FY15 to FY16  
**Funding:** DHHS

Adopted andApproved on this the 28th day of October 2015.

________________________
Jennifer Robinson, Chairperson

Attest:

________________________
Lee Worsley, Executive Director
Presentation of results from strategic conversation with Board of Delegates and Mayors/County Chairs Committee

**Background:** During the August 26, 2015 Board of Delegates meeting, the Board participated in a facilitated conversation on strategic initiatives for TJCOG. A similar facilitated conversation was conducted with the TJCOG Mayors and County Chairs Committee on September 3, 2015.

Executive Director Lee Worsley will share the results of these conversations and his thoughts on next steps to make sure that the good work from the Board and the Mayors and County Chairs group is used to ensure that the work of TJCOG continues to provide value to the region and to its member governments.

**Recommendation(s):** Delegates are asked to receive the presentation and offer any reactions to the results of the facilitated conversations.

**Staff Responsible for Technical Support:** Lee Worsley, Executive Director.
Background: The 2016-2020 Region J Area Plan on Aging, and annual updates, which are required by the North Carolina Division of Aging and Adult Services, will define the mission and vision of the Area Agency on Aging (AAA) and will guide its work for the next four years. The Triangle J Regional Advisory Council on Aging and the Triangle J Council of Governments Board of Delegates must approve the Plan.

Further explanation of the pending plan and related survey of county aging needs is attached.

Recommendation(s): It is recommended that the Board of Delegates consider and accept this information and broadly share the survey link.

Staff Responsible for Technical Support: Joan Pellettier, Area Agency on Aging Director.
OBJECTIVE ON AGING 2016-2020

The Area Plan, which focuses on the strategic work of an Area Agency and its partners in their Planning and Service Area (PSA), is mandated by requirements under the Older Americans Act as amended in 2006. The 2016-2020 Area Plan is a four-year plan that covers the planning cycle from July 1, 2016 to June 30, 2020. The four-year planning period, with the opportunity for submitting annual amendments to the Area Plan, will allow the Area Agencies on Aging (AAA) to develop a strategic plan for their region. It also affords Area Agencies the opportunity to align and build on the goals outlined in the 2015-2019 North Carolina State Aging Services Plan, prepared by the Division of Aging and Adult Services. The six goals of the 2015-2019 State Aging Services Plan are broad goal statements around which the Area Agencies should organize their work, these goals are meant to facilitate, not limit, the Area Agency’s aspirations.

Goals of the 2015-2019 North Carolina State Aging Services Plan:

- **Goal 1**: Empower older adults and their families to make informed decisions, and easily access existing health and long-term care options
- **Goal 2**: Enable older adults to remain independent and age in the place of their choice with appropriate services and supports
- **Goal 3**: Empower older adults to have optimal health status and to have a healthy lifestyle
- **Goal 4**: Protect the safety and rights of older and vulnerable adults, and prevent their abuse, neglect and exploitation
- **Goal 5**: Facilitate communities and older adults working together plan and prepare for the future
- **Goal 6**: Ensure public accountability and responsiveness

A series of assurances are listed in the Area Plan to ensure that federal requirements outlined in the Act and Title III regulations are being carried out at the state, regional, and local levels. These assurances along with the Verification of Intent of the Area Plan must be signed by the Area Agency and other listed bodies (Board of Delegates) indicating their knowledge of, and willingness to meet the intent and letter of the Older American’s Act.

The Area Plan will guide the work of Area Agencies over the next four years. It will also provide the Area Agency’s Regional Advisory Council, Council of Governments director and board, and others with an easy means to understand and track the work of the Area Agency. Further, it serves as a primary vehicle that links activities related to the Division’s State Aging Services Plan and its statewide initiatives. Area Plans should also build upon and reflect the work of the Area Agency in support of local planning and the needs and opportunities of its communities. The 2016-2020 Area Plan is an important component of North Carolina’s efforts toward comprehensive and coordinated planning for an aging population. The Area Agencies should also be able to use Area Plan as a useful reference in communicating expectations, sharing ideas, and seeking collaboration among the many stakeholders within their regions.
The Area Plan reflects the strategies and priorities that the Area Agency plans to undertake during the four-year period. This includes the administration of Family Caregiver Support Program and Ombudsman Program. They are an essential component of the overall Area Plan and are to be viewed as such by the Division of Aging and Adult Services and Area Agencies.

Area Agencies should succinctly incorporate into the Area Plan as many of their activities related to aging as possible, regardless of funding source, while keeping in mind the maximum length of 25 pages for the plan narrative. The plan should serve as a valuable tool for planning/tracking all efforts on behalf of older adults. Each Area Agency will provide to the Division of Aging and Adult Services an annual update. Revisions are to be filed as a part of the Area Plan at both the Area Agency and the Division. The initial plan will be due on May 1, 2016. Annual Updates will be due in October of each following year. While the Division encourages each Area Agency to develop their Area Plan in a way that is responsive to the particular circumstances of its region and the strengths of its personnel, the Division reserves the right to negotiate changes to enhance the effect of the work plan for the counties, region, and the state. The Division’s program staff members will work together to review each Plan and offer timely and specific feedback to the Area Agencies on Aging.

In developing this section, the Area Agency should consider at least the following documents and activities:

- the views and interests of local aging planning groups;
- the views and interests of the Regional Advisory Council;
- input from other local constituents and advisory bodies, including consumers of Older Americans Act services, members of the Senior Tar Heel Legislature, members of Adult Care Home and Nursing Home Community Advisory Committees, and local service providers;
- results of required and optional assessment tools, and any other regional and local needs assessments; (Survey of County Issues)
- the Area Agency Performance Standards, especially in terms of best practices;
- the 2012-2016 Area Plan as amended, because there should be continuity of activity where appropriate;
- the enabling charge for planning from the 2006 Amendments to the Older Americans Act.

**Survey of County Issues:** It is required that each region determine the top three inadequately met aging needs in each of its counties. Region J has developed a simple survey that we ask be widely distributed. (The same survey will be used across all NC Area Agencies.) The Region J’s electronic version is available at [https://www.surveymonkey.com/r/tji1620](https://www.surveymonkey.com/r/tji1620). The paper version is attached.
The Triangle J Area Agency on Aging is seeking your input as we develop our 2016-2020 Area Plan. We are specifically interested in information about the needs of older adults, caregivers, or persons with disabilities within your county.

**Instructions**

The following survey will ask you to identify the three greatest needs or issues in your county that you think should be addressed in our 2016-2020 area plan.

Each page of the survey, with the same questions repeated three times, will ask you to categorize a specific issue or need, tell us briefly more about your selection, and about any potential solutions to address this issue or need.

At the end, there are a few questions to help us better understand who is answering this survey. You do not have to give us your name unless you want to, and identifying information collected, if any, will remain confidential. You can expect to spend between 5 and 10 minutes completing the survey.

Please call us at (919) 558-9398 if you have any questions about this survey, or want more information about the Area Agency on Aging.

Thank you for your time and input! Completed surveys may be returned to:

Triangle J Area Agency on Aging
4307 Emperor Blvd., Ste. 110
Durham, NC 27703
<table>
<thead>
<tr>
<th>Issue or Need # 1</th>
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1. Please choose **one** of the following that best describes a top priority issue or need in your county:

- Housing (affordable, rental, owner-occupied, home-repairs, co-housing, etc.)
- Transportation
- Safety or Security
- Nutrition
- Health and Wellness
- Medical Care or Treatment
- Caregiving
- Community-based Services (adult day care, home-delivered meals, in-home aide, etc.)
- Long Term Care (nursing homes, adult care homes, family care homes)
- Finances or Income
- Social Interaction, Volunteering, Leisure or Life-Long Learning
- Other (please specify)  ________________________________________________

2. Please tell us more about this issue or need or why you selected it. (optional)

3. What potential solutions or opportunities can you suggest? (optional)
### Issue or Need #2

4. Please choose another **one** of the following that best describes a top priority issue or need in your county:

- Housing (affordable, rental, owner-occupied, home-repairs, co-housing, etc.)
- Transportation
- Safety or Security
- Nutrition
- Health and Wellness
- Medical Care or Treatment
- Caregiving
- Community-based Services (adult day care, home-delivered meals, in-home aide, etc.)
- Long Term Care (nursing homes, adult care homes, family care homes)
- Finances or Income
- Social Interaction, Volunteering, Leisure or Life-Long Learning
- Other (please specify) ____________________________

5. Please tell us more about this issue or need or why you selected it. (optional)

6. What potential solutions or opportunities can you suggest? (optional)
## Issue or Need #3

7. Please choose one more of the following that best describes a top priority issue or need in your county:

- [ ] Housing (affordable, rental, owner-occupied, home-repairs, co-housing, etc.)
- [ ] Transportation
- [ ] Safety or Security
- [ ] Nutrition
- [ ] Health and Wellness
- [ ] Medical Care or Treatment
- [ ] Caregiving
- [ ] Community-based Services (adult day care, home-delivered meals, in-home aide, etc.)
- [ ] Long Term Care (nursing homes, adult care homes, family care homes)
- [ ] Finances or Income
- [ ] Social Interaction, Volunteering, Leisure or Life-Long Learning
- [ ] Other (please specify) ________________________________

8. Please tell us more about this issue or need or why you selected it. (optional)

9. What potential solutions or opportunities can you suggest? (optional)
### About You:

10. Please select your county from the list below:

- [ ] Chatham
- [ ] Durham
- [ ] Johnston
- [ ] Lee
- [ ] Moore
- [ ] Orange
- [ ] Wake

- [ ] I am answering for more than one county. (Please specify additional counties below)

[ ]

11. Are you...? (check all that apply)

- [ ] An older adult (age 60 or older)
- [ ] An adult younger than age 60
- [ ] A family caregiver
- [ ] An aging or human services professional
- [ ] An elected officeholder or other public official
- [ ] A member of the regional advisory committee for the Area Agency on Aging
- [ ] A member of the community advisory committee for the Ombudsman program

12. Optional Contact Information (in case we have a question about your answers)

- Name ________________________________
- Email Address ________________________________
- Phone Number ________________________________