



Triangle J Council of Governments



Budget 2007-2008



Triangle J Council of Governments

Research Triangle Park
North Carolina



FY 2007-2008 Budget

4307 Emperor Blvd., Suite 110, Durham, N.C. 27703
Post Office Box 12276, Research Triangle Park, N.C. 27709

Triangle J Council of Governments
Mission Statement

To serve as an intergovernmental organization for local elected officials that works proactively on regional issues in order to sustain and improve the quality of life for our citizens.

Triangle J Council of Governments

FY 2007-2008 Budget

The annual operating budget for the Triangle J Council of Governments beginning July 1, 2007 and ending on June 30, 2008 is set forth herein. The enclosed budget for the coming fiscal year is accompanied by supporting materials and documents. The budget message represents the Executive Director's review of major budgetary highlights while the overall budget has been recommended for approval to the Triangle J Board of Delegates by the Council's Budget Committee and its Executive Committee.

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Adoption of the FY 2007-2008 Budget for the Triangle J Council of Governments has been accomplished in full compliance with all applicable provisions of the North Carolina Local Government Budget and Fiscal Control Act. Copies of the budget are available for public inspection in the Office of the Executive Director at 4307 Emperor Boulevard, Suite 110, Durham, North Carolina, or by writing to Post Office Box 12276, Research Triangle Park, North Carolina 27709.

TRIANGLE J COUNCIL OF GOVERNMENTS

2006-2007 Officers

Marla Dorrel, Chair
Barry Jacobs, 1st Vice-Chair
Thomas Crowder, 2nd Vice-Chair
Mike Cross, Secretary/Treasurer

DELEGATE

*Mike Cross
Vacant
*Pam Baldwin
*Ellen Reckhow
*Eugene Brown
*Jeffrey Carver
Jerry McLamb
Alex Harding
Herbert Hales, II
*Donald Rains
Vic Ogburn
*Linda Shook
Tommy Beal
*Cornelia Olive
*Jimmy Melton
*Shelia Edmonds
*Barry Jacobs
Dan Coleman
Ed Harrison
*Frances Dancy
*Harold Webb
Bryan Gossage
*Marla Dorrel
William Harris
Ronnie Williams
Chet VanFossen
Terry Gleason
Pete Martin
*Thomas Crowder
Ronnie Currin
Steve Barrington
William Connolly
Curtis Strickland

JURISDICTION

Chatham County
Goldston
Pittsboro
Durham County
Durham City
Johnston County
Benson
Clayton
Kenly
Princeton
Smithfield
Lee County
Broadway
Sanford
Moore County
Cameron
Orange County
Carrboro
Chapel Hill
Hillsborough
Wake County
Apex
Cary
Fuquay-Varina
Garner
Holly Springs
Knightdale
Morrisville
Raleigh
Rolesville
Wake Forest
Wendell
Zebulon

* Executive Committee



TRIANGLE J COUNCIL OF GOVERNMENTS
Research Triangle Park
North Carolina

Triangle J Staff

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Agency/Program

Triangle J Council of Governments
 Triangle Air Quality Partnership
 Area Agency on Aging
 Triangle Area RPO
 Best Workplaces for Commuters
 Clean Cities Coalition
 Clean Water Education Partnership
 Full Circle of Care
 Upper Neuse River Basin Association

Website

www.tjcog.dst.nc.us
 www.triangleair.org
 www.tjaaa.org
 www.tarpo.org
 www.triangebwc.org
 www.trianglecleancities.org
 www.nccwep.org
 www.fullcirlcecare.org
 www.unrba.org



TRIANGLE J COUNCIL OF GOVERNMENTS

World
Class
Region

4307 Emperor Blvd., Suite 110, Durham, NC 27703
PO Box 12276, Research Triangle Park, NC 27709
TEL 919.549.0551 FAX 919.549.9390

April 25, 2007

MEMORANDUM

TO: Triangle J Executive Committee and Board of Delegates

FROM: Dee Freeman, Executive Director

SUBJECT: FY 2007-08 Budget Message

Presented herein for your review, consideration and approval is the budget for the Triangle J Council of Governments for the Fiscal Year beginning on July 1, 2007 and ending June 30, 2008. In accordance with requirements of the North Carolina Local Government Budget and Fiscal Control Act, the budget must be approved on or before July 1st or an interim budget must be enacted until such time as a budget resolution is adopted. The budget hearing for the coming fiscal year has been scheduled for 6:30 PM on Wednesday, May 23, 2007 in the large conference room here at Triangle J, 4307 Emperor Blvd., Suite 110, Durham, North Carolina. Notice of the budget hearing will be published in compliance with statutory requirements, and the budget document will be made available to the public and all news media in accordance with law.

General Comments and Observations

- The budget this year reflects for the first time the work of Triangle J's Officers in their attempt over the last eighteen months to identify strategic policy issues for the Council, while also following up on fiscal strategies. The outcome of the officers' efforts has resulted in two major strategies that have been approved by the Board of Delegates. These strategies attempt to confront development and infrastructure issues within the region, while intensifying existing legislative initiatives that fund important regional programs at Triangle J. More will follow within these budget notes on the Development and Infrastructure Partnership and Triangle J's legislative initiatives.
- Since budget deliberations one year ago, the economy appears to have remained stable enough to have allowed Triangle J's member governments a reasonably good budget year, along with affording the state the flexibility to finally move beyond its fiscal crisis of the early 2000's. While the economy appears to be in stable condition, the state will nonetheless be facing some substantial budget challenges for the next biennium that bear upon our member governments and Triangle J. The state's budget and fiscal issues warrant further focus and continued monitoring; however, the forecast is otherwise reasonably positive based on the overall economic indices now available.

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- Accordingly, the budget proposed for Triangle J in the upcoming fiscal year is balanced and would appear to be positioned to move the organization forward in a positive improvement of the Council's financial position. This is possible by reason of the Development and Infrastructure (D&I) initiative that is designed to address the heretofore-recurring financial challenge of funding Triangle J's planning operations. Instead of facing the typical financial challenge of finding \$100,000 to \$150,000 to balance the budget, the undertaking of the D&I initiative has the potential of not only addressing major issues related to infrastructure within the region, but it will also stabilize Triangle J's work plan for the next 3-5 years.
- At the time of the preparation of these budget notes the D&I initiative continues to be a work in progress; accordingly, the inclusion of this major new program within the budget is deemed advisable owing to the positive responses that have been received to date by primary stakeholders and partners. In the alternative a contingency budget has been identified should the D&I Partnership receive only partial support that would be satisfactory enough to begin the initiative. If for some reason the D&I Partnership were to falter, or not receive enough commitments to move forward at all, further work on the budget would become necessary; regardless, Triangle J's budgetary challenge would otherwise not be much different than it has been for the last four or five years. In such a worst-case scenario the D&I initiative would be removed from the budget and adjustments made to reconcile the remaining revenues and expenses. Meanwhile, after stating these caveats it does appear to staff that the D&I Partnership is well positioned to begin as envisioned and we are comfortable with integrating this important effort into the budget.

Budget Parameters and Assumptions

To meet budget requirements for FY 2007-08 the budget has been initially drafted with certain basic programmatic assumptions regarding the amount of revenues needed to balance with the expenditures anticipated for the many functional areas of Triangle J's operations. These assumptions include:

1. No change or increase in dues is contemplated. As noted above this budget will implement the policy and fiscal strategies identified by the Officers and approved by the Board of Delegates.
2. Local matches for the Aging Program will continue based on existing formulas, while Triangle J's Home and Community Care Block Grant is expected to be renewed by the N.C. Division of Aging at or near existing funding levels.
3. Meanwhile, the budget is predicated again this year on continuing activities associated with a variety of existing programs, along with the ever-present unexpected project opportunities that always seem to appear. These include the CORE Program, the Triangle Air Quality Partnership, and other various transportation related projects. It is noted that CORE and the Air Quality Partnership are being integrated into the D&I Partnership that will also take into consideration the activities of Triangle J's Rural Transportation Planning Organization (RPO).
4. Triangle J's collaborations with the two area MPOs and the Triangle Transit Authority (TTA) are again especially important. During FY 2006-07 Triangle J provided assistance to the area's MPOs for the development of a Regional Transit Plan. This effort has resulted in the undertaking of the "Regional Transit Infrastructure Blueprint – Technical Analysis" and is again included as a project in the Planning Department as a part of the D&I Partnership.

5. The Triangle Area RPO remains a recurring part of Triangle J's budget and is included for FY 2007-08. The "Triangle Regional Public Transportation Project" (Regional Bus System Study) is now the "Triangle Seamless Transportation" initiative and is included within the budget. Continued collaborative contractual work with the Triangle Transit Authority also remains in the budget. In addition, continued in next year's budget is Triangle J's "Community Transportation Systems Study" for Triangle area counties. This initiative has been undertaken in conjunction with the N.C. Department of Transportation.
6. Triangle J's Area Agency on Aging continues to constitute the largest single element of the budget, providing services for caregivers, ombudsmen, senior centers, and a variety of other support activities for seniors. The Title V Senior Employment Program has run its course and is no longer budgeted. An additional ombudsman position has been added and is reflected in the budget due to increased funding for such positions as provided by the N.C. Division of Aging. As usual, budgeting for the Aging Program includes major budget "pass throughs" to Triangle J's county governments for their respective county aging programs.
7. Other programs found in the budget include the Clean Cities Program and Best Workplaces for Commuters (BWC) as continuing initiatives at Triangle J. These projects are funded by the N.C. Department of Transportation and the federal government, and are included within the Planning Department's "Sustainable Energy" work plan. The Triangle GreenPrint Project again continues to be identified in the budget as a part of the Planning Department's "Land Use" activities under Development and Infrastructure. Other ongoing programs and projects reflected in the budget include Triangle J's Cable Consortium, Workplace Safety, Water Quality Monitoring, the Upper Neuse River Basin Association, the Falls Lake Nutrient Management Study, administration of Foreign Trade Zone #93, and more. The Triangle Cable Consortium continues its efforts to address the transition from a system of local cable and video franchises to a state-based franchised system.
8. As usual, Triangle J, from time to time on a fee for service basis, is called upon for services not necessarily reflected in the budget. During the current fiscal year, Triangle J has provided technical services to Hillsborough, Pittsboro, Holly Springs and Pinehurst (non-member fee basis) for projects that were not anticipated. These were similar to previous contracts with Chatham County and their Compact Communities Project, along with the assistance provided to Rolesville with the development of an UDO for the town. There are similar projects that may become a part of the budget next year as circumstances warrant; however, at present there are no identified projects that are included within this budget. It is mentioned that Paul Black of the Planning Department is well experienced and entrepreneurial in this regard and can be expected to seek out and engage these types of undertakings. As actual contracts are approved and executed the budget will be offered for amendment to specify particular undertakings.
9. In the coming fiscal year additional initiatives may once again include Regional Emergency Preparedness, or Homeland Security projects; therefore, a small appropriation is included in the budget for this purpose. The state and federal emphasis on a regional approach to Homeland Security makes it likely that funding for Regional Emergency Preparedness might be forthcoming.
10. It is anticipated Triangle J's participation in its Blue Cross Blue Shield (BCBS) of North Carolina "Blue Options" program will continue. At the time of the preparation of these budget notes BCBS had not yet notified Triangle J regarding expected rate changes for next year. Accordingly, as the budget process proceeds amounts are included in the budget at slightly increased levels in an effort to adequately anticipate group hospitalization and health care costs.

Overall Budget Proposal and Related Data

- **The overall budget as initially drafted for FY 2007-08 stands at \$10,576,793 or, an increase of 5.8% above the \$9,998,965 budget adopted a year ago.** The change in the proposed budget over the current year primarily reflects the inclusion of the Development and Infrastructure initiative and a number of routine budget considerations such as routine increases in Aging funding, the various projects expected for the coming year, and other customary increases in operating expenses.
- The operating budget (the total less pass-through) stands at \$3,091,508. This number is up by 15.8% over the current year operating budget of \$2,669,058 adjusted through February 2007. The increase in operating budget is due primarily to the D&I initiative and the inclusion of two added positions for the coming year – a planner (associated with the D& I project) and an added ombudsman position approved by the N.C. Division of Aging.
- In planning for wage and salary increases, you will recall that budgeting procedures for Triangle J require the use of survey results from six specific local governments in determining wage and salary recommendations for the budget. These include Apex, Clayton, Carrboro, Chatham County, Durham County, and Wake County. Responses to the survey are incomplete and pending at the time of the preparation of this report; however, initial results should be forthcoming within the next few weeks. The Consumer Price Index (CPI) for the period is over 2.5%.
- In light of the anticipated results of the wage and salary survey, along with the current CPI, a market adjustment in salary of 2.5% has been included. Merit pay is also again recommended for FY 2007-08; however, the merit pay plan is recommended to be revised to eliminate the “midpoint” measure. Accordingly, merit pay may be awarded from 0% up to 3%, dependent upon performance evaluation, as compared to the current rate of up to 3.25%. Due to the varying anniversary dates when merit pay is awarded throughout the year, the budget again anticipates an average 2% overall cost in appropriations for merit expenses.

Use of the midpoint measure has served its purpose since implementation in 1999; i.e., to accelerate pay for entry-level employees. In fact, the progression of employees within the pay plan is now overly concentrating in the mid-range and “compressing” pay rates with those of longer tenured employees. By eliminating this measure the merit pay plan will change as follows:

Merit Pay Schedule

	<u>FY 2006-07</u>		<u>FY 2007-08</u>
<u>Ratings</u>	<u>Increase</u>	<u>Ratings</u>	<u>Increase</u>
Fails to meet basic requirements (Below or Above Midpoint)	No Increase	Fails to meet basic requirements	No Increase
Meets basic requirements – Below Midpoint	1%	Meets basic requirements	1%
Meets basic requirements – Above Midpoint	No Increase		
Consistently competent – Below Midpoint	2.25%	Consistently competent	2%
Consistently competent – Above Midpoint	1.25%		
Outstanding – Below Midpoint	3.25%	Outstanding	3%
Outstanding – Above Midpoint	2.25%		

Accordingly, the budget includes a total 4.5% increase in wage and salary costs. Each 1% of Triangle J’s payroll now amounts to about \$15,000; of this amount local dollars account for 50% of this sum (@ \$7,500) with the remaining dollars attributable to outside funding sources, mostly grants. Triangle J’s total payroll for FY 2007-08 will be \$1.5 million.

- After remaining unchanged since 1999, Triangle J’s Longevity Pay Plan is due for an update. In light of the dating of this plan, and considering the revisions recommended to the Merit Pay Plan, Triangle J’s longevity pay is recommended to change as set forth below; hence, it is estimated this benefit will increase by \$3,560 in FY 2007-08. Adoption of the Budget Resolution will constitute a revision in Triangle J’s Personnel Policy as follows:

Section 14. Longevity Pay . . .

. . . Longevity pay amounts shall be calculated as follows:

<u>Years of Service</u>	<u>Longevity Amounts</u>
5-9	\$600 (previously \$400)
10-19	\$900 (previously \$600)
20+	\$1,200 (previously \$800)

- The budget for next year maintains Triangle J’s 401(k) Supplemental Retirement Plan benefit; therefore, the budget includes appropriations for 401(k) contributions at 5% of salary in FY 2007-08.
- The budget includes dues revenue from all seven counties and the municipal members from each county. At the time of preparation of these comments, there were no new members anticipated for the coming year; although, there remain some possibilities of towns and villages in Moore County that continue to express interest in membership. Dues for FY 2007-08 will, therefore, include adjustments only for the customary effects of increased/decreased population as governed by Triangle J’s Bylaws.
- There is only one organizational change anticipated in the upcoming budget, and it affects two positions. The Triangle J Classification and Pay Plan, the Organizational Chart, and other appropriate documents are recommended to be updated to reflect the following change: Administration Department – upgrade the “Fiscal Assistant” and “Office Specialist” positions from Grade 8 to Grade 10. This change is recommended in order to better reflect the duties and responsibilities of these positions and reward the effective performance of staff that have served in these positions for a number of years. Salary adjustments anticipated by way of this revision will be minor; therefore, the budget impact from this change is minimal and applies simply to the expanded salary range.
- Budgeted contingency is approximately \$5,000. Ideally, this amount should be roughly equivalent to 5% of the operational budget of the Council, or a minimum of 2.5%; i.e., @ \$77,300.
- Triangle J’s fund balance at June 30, 2006 was \$550,414 with about \$522,000 available for unrestricted use – essentially the amounts forecast in the FY 2006-07 budget. At July 1st of 2007 it is estimated the unrestricted fund balance will remain unchanged, or about \$522,000. During FY 2006-07 Triangle J was able to save in certain categories of expenditures, as traditionally is the case. However, over this same time period there were a couple of programs anticipated for start-up in the Fall of 2006 that have been delayed at the state agency level – the “Waste Reduction Partners Program” and the “Upgrade and Save Program” – thereby offsetting what would have been routine savings within the budget. It is expected that these programs have now cleared the administrative hurdles of state government and are once again included herein.

The projected fund balance at July 1, 2007 continues to include approximately \$70,000 in savings from Triangle J's new lease at Yorkshire Place. Triangle J has for another year avoided initial application of these savings to its lease expenses; accordingly, these dollars will once again be tracked and reserved for this purpose. Inasmuch, the available fund balance, for comparative budget purposes, is effectively @ \$452,000, the same as estimated last year. This amount represents a fund balance of 14.6% on an operating budget of \$3.1 million as compared to last year's forecast of 17.1%. The percentage estimates are lower relative to the overall higher budget amounts for FY 2007-08; meanwhile, the 14.6% compares to the FY 2005-06 actual of 14.5%. Efforts will be continued to achieve Triangle J's goal to improve the financial position of the Council by moving to its maximum 20% fund balance set forth in current policy; meanwhile, the matter of purchasing new computer software for Triangle J's finance department continues to remain an outstanding expense expected to be funded from fund balance.

- Fee schedules are continually being adjusted administratively to reflect accurate costs to TJCOG. Triangle J charges discounted fees to member local governments, a full fee to non-member governmental entities, and a premium fee to non-governmental entities.
- As noted earlier in these Budget Notes, Triangle J's new Development and Infrastructure Partnership is one of two primary strategies developed by Triangle J's Officers and approved by the Board of Delegates designed to address policy and fiscal issues. This particular strategy, along with Triangle J's legislative initiatives, is a new effort targeting one of the most important challenges confronting the region. The extraordinary infrastructure needs of a growing region linked to the development issues associated with such growth is that challenge. Triangle J is undertaking its D&I initiative to assure that infrastructure planning within the region is integrated on a regional basis and takes into consideration the experience, knowledge and creativity of the public, private and institutional partners that are envisioned as stakeholders in this important process. The initiative is planned as a 3-5 year effort to bring together the member communities of Triangle J to work on long-term strategies for development and conservation of land, infrastructure to support development, and to improve mobility.

Accordingly, the D&I Partnership is budgeted within the Planning Department as a new partnership activity. It includes the participation of key member local governments, the major universities of the Triangle, the area's MPOs and RPO, key regional organizations, and other important public and private stakeholders. The initiative will be led at the staff level by Triangle J's Planning Director and will utilize its many partners to guide the region through one of its most expansive periods in the history of the Triangle by addressing just how the region will provide the needed infrastructure to support development of the region.

- In addition to the policy strategy represented by the D&I initiative, Triangle J is actively pursuing a legislative strategy to secure stable and reliable funding for the Council. These legislative efforts involve legislation in the 2007 Session of the legislature to increase Triangle J's Division of Community Assistance (DCA) funding that comes through the N.C. Department of Commerce. Currently, the budget includes DCA receipts budgeted in the amount of \$46,500; these monies are down from an original \$55,000 appropriation; however, HB 717 and SB 1288, if enacted would increase this amount to \$100,000. For purposes of FY 2007-08, Triangle J is budgeting \$48,950 in DCA funds, a slight increase to accommodate budgeting for the D&I initiative.

In addition, Triangle J is continuing to partner with the N.C. Association of Regional Council Directors and the state's other regional councils to secure this funding, along with added state appropriations for Water Resource Programs (HB 740 and SB 865) and Aging funds (HB 732 and SB 754). Pursuit of this legislative strategy cannot assure these monies will be available in the coming budget year and are not included in the FY 2007-08 Budget. Nonetheless, Triangle J will intensify its activity and efforts to secure this funding to provide the long-term planning capacity these bills could afford for regional planning, and water resources, along with added funding for our Area Agency on Aging.

- The Council's "free hours" policy is provided on by a case-by-case basis relative to the availability of funds. This approach to the administration of this member benefit will continue into next year, and, should conditions arise that require a change in this position, the issue may be revisited during the year.
- Contract work at Triangle J remains an important part of assuring that available grant awards match program-staffing needs. Nonetheless, efforts will continue to limit this practice due to its counter productive fiscal impact on meeting basic costs for the Council in undertaking certain projects and programs. Triangle J will continue to move away from this type of project engagement as a matter of administrative practice.
- Triangle J currently has budget authorization for 25.6 full-time equivalent positions for the organization; expected staffing levels for FY 2007-08 are anticipated to require 27.7 FTE's. Some of the changes reflected in the new year's staffing include the elimination of Triangle J's Title V Senior Employment post (contractual), increased ombudsman authorizations from the Division of Aging (one new position), the addition of a planner's position in the Planning Department in order to accommodate the D&I Partnership, along with a few other minor adjustments in percentage time authorized by support staff. The net added staffing levels for the coming year amount to an additional 2.1 FTE's for the Council.
- You will also recall that the FY 2006-07 budget included the creation of a grant writer position at Triangle J as a follow up to the 2005 Board Retreat. This position has not yet been activated owing to uncertainty associated with a number of programmatic and funding factors; inasmuch, same has been carried forward for follow up in the coming year. The grant writer position will be charged with finding new projects and seeking revenue streams to support new programs at Triangle J, with funding for the start-up of this position coming from fund balance. As an investment in finding new revenue sources for the organization, this position is additionally to be charged with assisting member local governments with grant opportunities on a fee basis. Funding for this position is designated for one year only and must be sustained thereafter by way of the new revenue streams generated by the grant writers' work; hence, the one time funding for FY 2007-08 will be provided by investment of fund balance. Since action in this regard is driven by fund balance, the grant writer position is off budget and will be officially added by way of budget amendment when actually activated in August of this year.
- The Budget Schedule for FY 2007-08 is as follows:
 1. Internal consultation in October-December 2006
 2. Project Managers submit budget requests – January/February 2007
 3. First draft of proposed budget completed – February/March
 4. Executive Director finalizes budget draft and prepares fiscal notes – March
 5. Budget Committee meets and addresses budget draft – March/April
 6. Executive Committee receives Budget Committee report and approves budget recommendations for the Board of Delegates – April
 7. Notify local government members of anticipated dues/fees – April
 8. Budget hearing and budget approval by Board of Delegates – May (schedule budget hearing and attend to appropriate legal notices)
- Items that are addressed in final budget document:
 1. Work Plans from Project Managers, et al,
 2. Line Item Budget
 3. Budget Message
 4. Budget Resolution
 5. Summaries and Charts
 6. Dues Schedule (updated population estimates)
 7. Pay Plan Adjustment Memorandum Update
 8. Indirect Cost Budget
 9. Personnel Allocation Chart
 10. Total Payroll is @ \$1.5 Million

While budget preparation for Triangle J remains a challenging exercise, the process this year has been extremely interesting and full of promise due to the hard work of Triangle J's officers and the leadership of the Board of Delegates. Triangle J's strategic strategies as exhibited by its D&I and legislative initiatives portend and signify very constructive advances for the region in infrastructure planning, development processes, and investment by the state in regional approaches to local government.

Moreover, favorable economic indicators show that the Triangle continues to enjoy a strong economy, and our local government members continue to realize a vigorous increase in growth. The fiscal position of state government appears to be much better than in the recent past; however, the state's financial position continues to bear close monitoring.

As usual, there continue to be many unknowns for both our member local governments and Triangle J; regardless, the budget will be balanced on July 1st and the organization will be positioned to address the programs and services offered by Triangle J within the financial limitations of the Council. At the time the Board meets to address the FY 2007-08 Budget a full budget document will be provided that will include all items shown in the listing for the final budget document as shown above.

I am pleased to present this budget and trust that you will find same acceptable for your favorable consideration. Appreciation is expressed to the members of the Budget Committee that have worked on this plan, along with a special expression of gratitude to the Assistant Executive Director and Finance Director Angela Lewis, the Budget/Finance Administrator Benny Keith, Office Manager Mary Jane Chapman, our Office Specialist Audrey Thorngren, and all other contributing staff members for their work on the budget. Please feel free to contact the executive director if you have any questions.

DAF/

cc: Angela Lewis, Assistant Executive Director and Finance Director



TRIANGLE J COUNCIL OF GOVERNMENTS HISTORICAL BUDGET DATA

	2002-2003 Actual	2003-2004 Actual	2004-2005 Actual	2005-2006 Actual	Current Fiscal Year 2006-2007* Budget	Executive Director's 2007-2008 Recommended Budget
Revenues	9,224,367	9,619,743	9,404,932	9,701,012	9,998,965	10,576,793
Less Expenditures	(9,220,096)	(9,547,882)	(9,380,137)	(9,673,280)	(9,998,965)	(10,576,793)
Balance	4,271	71,861	24,795	27,732	-	-
Fund Balance	426,026	497,887	522,682	550,414	550,414	550,414
Positions	24	25.5	24.5	24.6	25.6	27.7

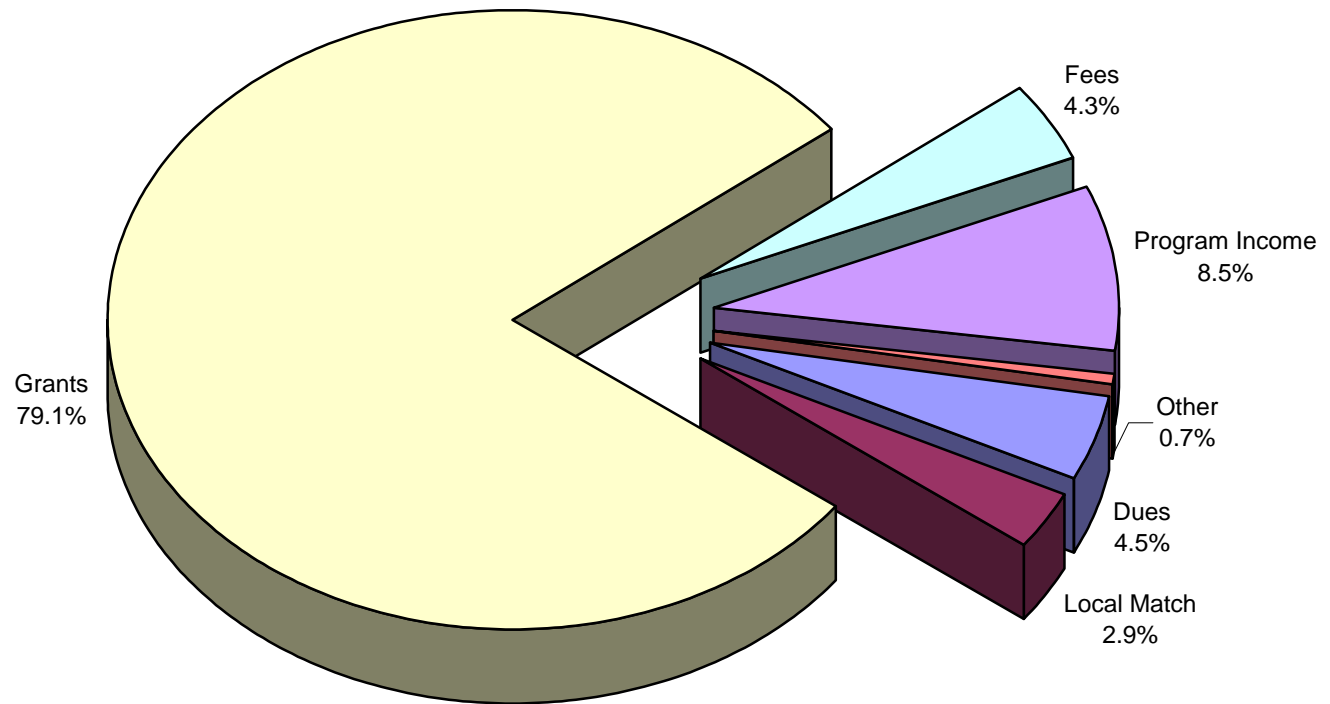
* Projected

The current fiscal year reflects the anticipated fund balance at year end.

Source: Triangle J Council of Governments Audited Financial Statements and current year budget document.

TRIANGLE J COUNCIL OF GOVERNMENTS FY 2007-2008 PROPOSED FUND SOURCES

Total Budget \$10,576,793



**TRIANGLE J COUNCIL OF GOVERNMENTS
FY 2007-2008 EXPENDITURES BY TASK FORCE**

Total Budget \$10,576,793

Cost Effective Public Service:

- Foreign Trade Zone
- Cable Television
- Member Services /Advocacy
- Safety Services
- Regional Appearance
- Homeland Security
- Etc.

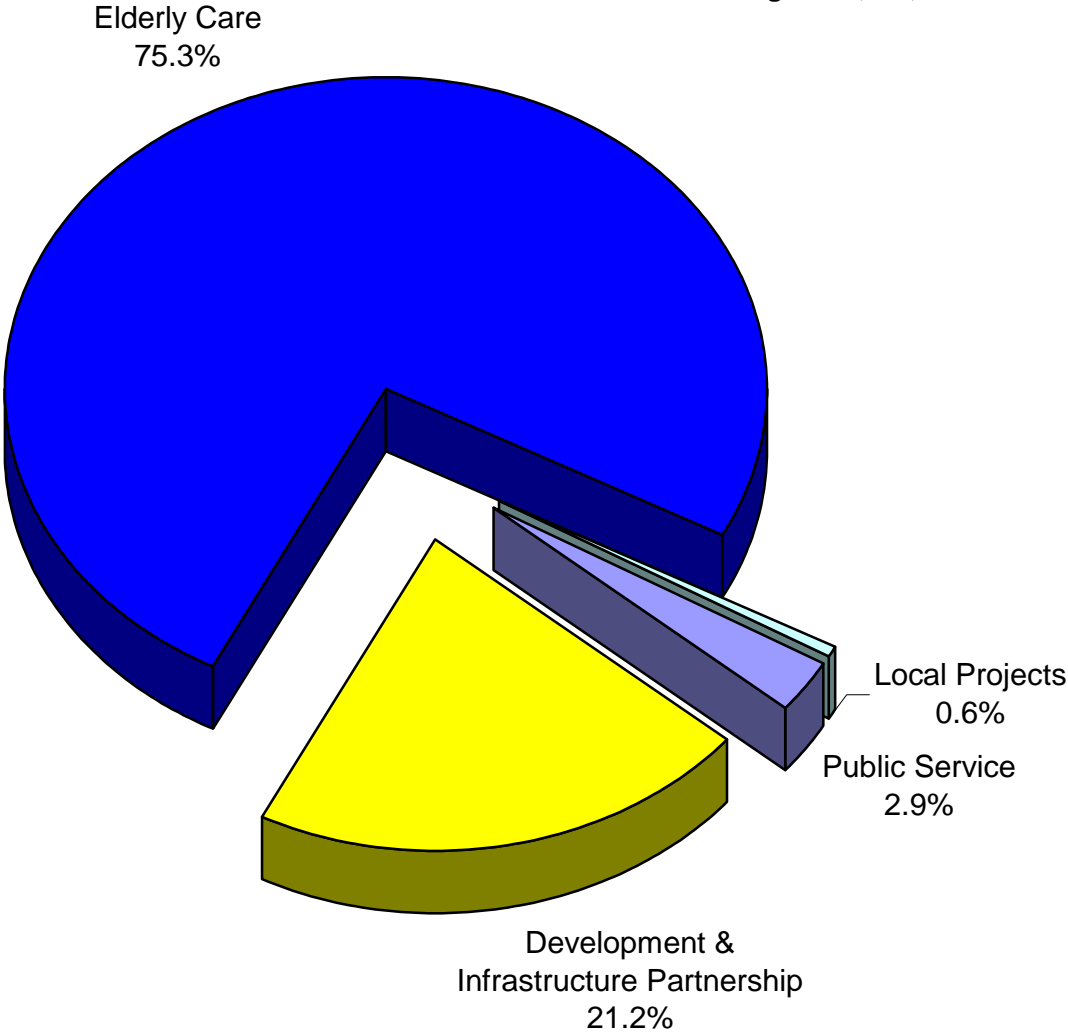
Development & Infrastructure Partnership:

- GIS
- Water Resources
- UNRBA
- Regional Development
- Regional Data Center
- Water Quality Monitoring
- CWEP
- CleanCities
- CORE
- Air Quality
- Jordan Lake Management
- Best Workplaces
- RPO Planning
- Air Awareness
- Upgrade & Save
- Regional Transit Infrastructure
- Etc.

Elderly Care:

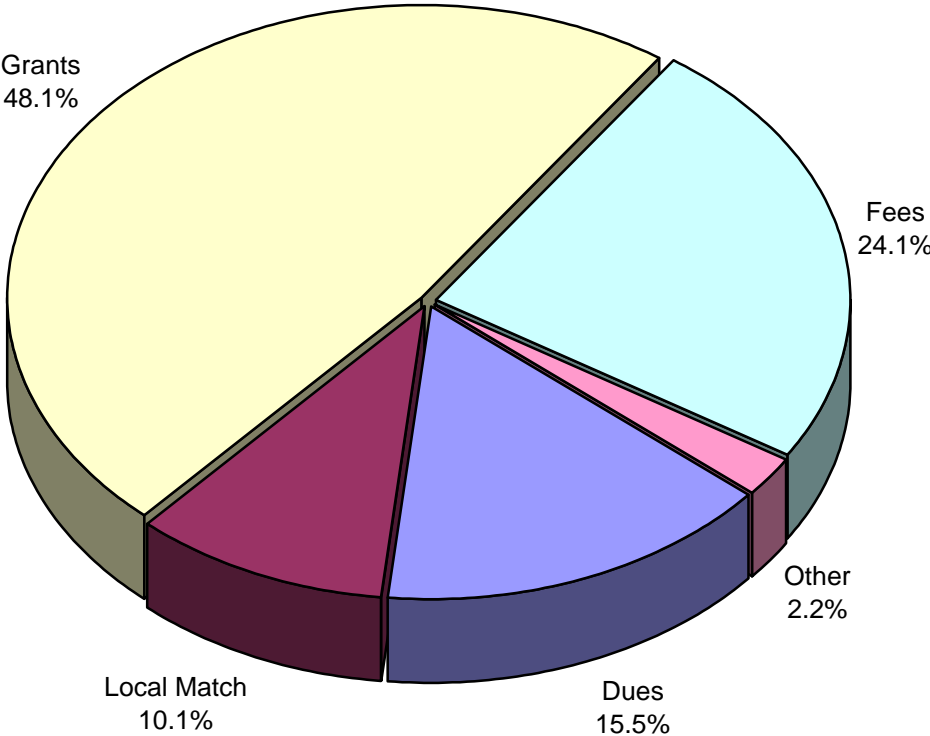
- Aging Planning
- Ombudsman
- Caregiver
- Elder Abuse

Etc.



**TRIANGLE J COUNCIL OF GOVERNMENTS
FY 2007-2008 PROPOSED FUND SOURCES
(ABSENTING PASS-THRU DOLLARS)**

Total Budget w/o Pass-Thru \$3,091,508



DUES FOR FY 2008
ELIMINATE DOUBLE COUNTING @ \$.39 PER CAPITA
TJCOG CURRENT MEMBERSHIP

MEMBER GOVERNMENT	POPULATION 1-Jul-05 STATE ESTIMATE	PROPOSED FY 2008 DUES
CHATHAM CO.	45,409	\$17,710
GOLDSTON	342	\$133
PITTSBORO	2,402	\$937
SILER CITY	7,937	\$0
DURHAM CO.	33,134	\$12,922
DURHAM	209,076	\$60,815
JOHNSTON CO.	103,836	\$40,496
BENSON	3,380	\$1,318
CLAYTON	11,584	\$4,518
FOUR OAKS	1,822	\$0
KENLY	1,646	\$642
MICRO	509	\$0
PINE LEVEL	1,759	\$0
PRINCETON	1,201	\$468
SELMA	6,841	\$2,668
SMITHFIELD	12,172	\$4,747
WILSON'S MILLS	1,562	\$0
LEE CO.	26,859	\$10,475
BROADWAY	1,066	\$416
SANFORD	25,864	\$10,087
MOORE CO.	44,283	\$17,270
ABERDEEN	4,214	
CAMERON	285	\$111
CARTHAGE	2,177	
FOXFIRE VILLAGE	512	
PINE BLUFF	1,275	
PINEHURST	11,026	
ROBBINS	1,262	
SOUTHERN PINES	11,794	
TAYLORTOWN	934	
VASS	784	
WHISPERING PINES	2,321	
ORANGE CO.	47,770	\$18,630
CARRBORO	17,797	\$6,941
CHAPEL HILL	50,262	\$19,602
HILLSBOROUGH	6,162	\$2,403
WAKE CO.	173,591	\$67,700
APEX	27,203	\$10,609
CARY	115,916	\$42,183
FUQUAY-VARINA	12,207	\$4,761
GARNER	22,406	\$8,738
HOLLY SPRINGS	15,190	\$5,924
KNIGHTDALE	6,938	\$2,706
MORRISVILLE	12,829	\$5,003
RALEIGH	337,766	\$86,553
ROLESVILLE	1,742	\$679
WAKE FOREST	19,598	\$7,643
WENDELL	5,042	\$1,966
ZEBULON	4,606	\$1,796
DUES TOTAL	1,456,293	\$479,574
MATCH TOTAL		\$311,217
TOTAL INCOME		\$790,791

FY2008 DUES: Incorporated municipalities @ \$.39 per capita for first 100000 population; \$.20 over 100000.

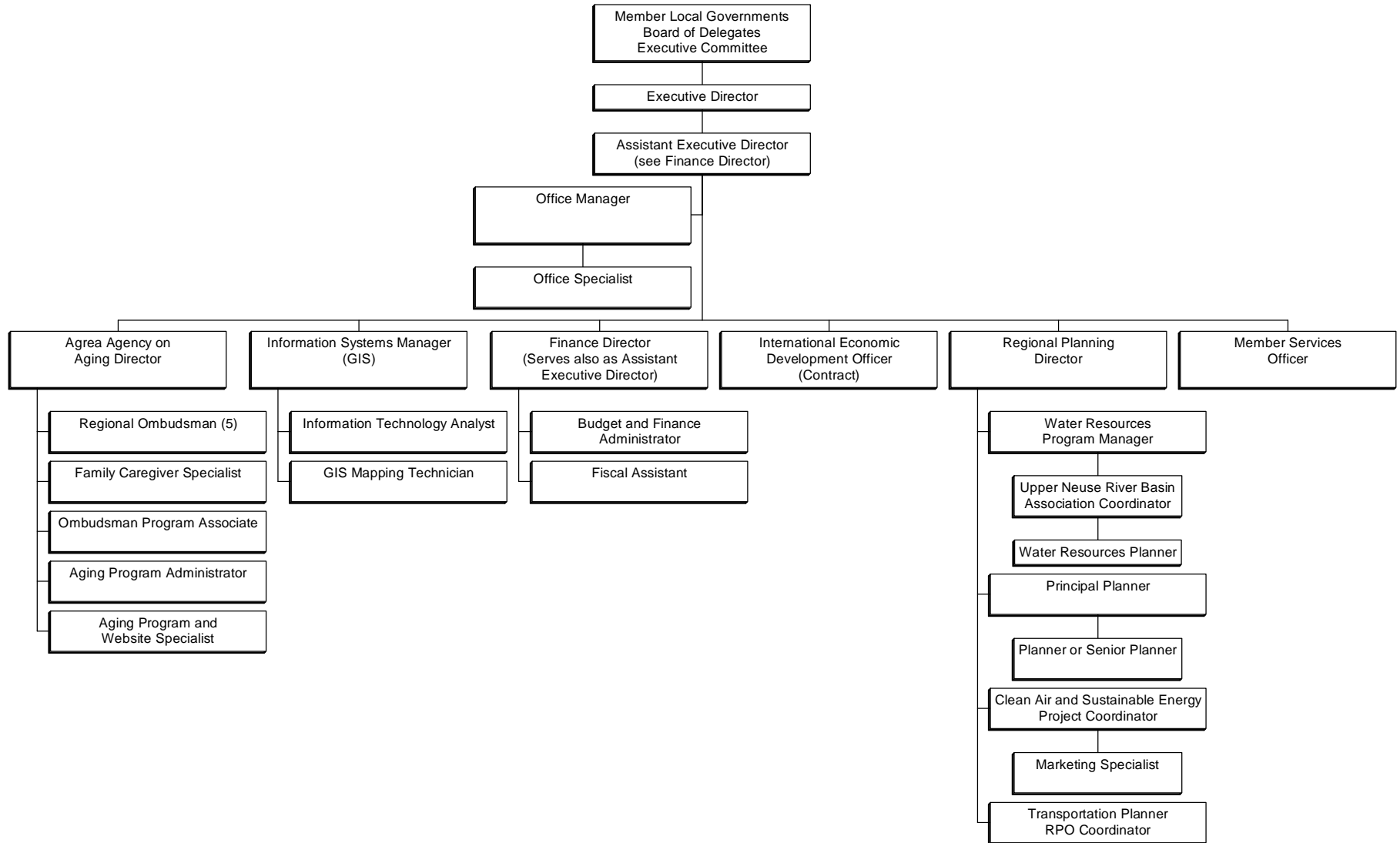
County dues @ \$.39 per capita exempts 100% of incorporated population.

BEGINNING IN FY97, FEDERAL & STATE MATCH REQUIREMENTS ARE EXCLUDED FROM DUES AND BILLED SEPARATELY.



Triangle J Council of Governments

Organizational Chart



Some services are provided by contractual arrangements as noted. Certain special services are also provided by contractual arrangements and may not be shown; such as: Homeland Security and Special Transportation Projects.

~ Fiscal Year 2006-07 ~



Triangle J Council of Governments
Budget Resolution Fiscal Year 2007-2008

BE IT RESOLVED by the Triangle J Council of Governments, Research Triangle Park, North Carolina:

SECTION 1. The following amounts are hereby appropriated by projects for the operation of said council of governments for the fiscal year beginning July 1, 2007 and ending June 30, 2008:

Expenditure by Projects:

Task Force 1 – Cost Effective Public Service

Foreign Trade Zone	\$30,494	
Cable Television	\$128,369	
Member Services/Advocacy	\$58,082	
Safety Services	\$63,297	
Regional Appearance	\$18,127	
Homeland Security	<u>\$10,000</u>	
Total Task Force 1		\$308,369

Development & Infrastructure Partnership

Growth Analysis/GIS Info Systems	\$204,212	
Water Resources	\$198,046	
Upper Neuse River Basin Association	\$198,565	
Regional Development	\$64,986	
Regional Data Center	\$32,289	
Water Quality Monitoring	\$425,000	
Clean Water Education Partnership	\$154,000	
Waste Reduction Partnership	\$82,000	
Air Quality/Clean Cities	\$188,157	
Core II	\$40,000	
Air Quality/Land Use Mobility	\$100,000	
Jordan Lake Management Study	\$24,044	
Best Workplaces	\$98,327	
RPO Planning	\$132,881	
Development & Infrastructure Planning	\$226,736	
Upgrade & Save	<u>\$72,875</u>	
Total Task Force II		\$2,242,118

Task Force III – Elderly Care

Aging Planning and Administration	\$462,257	
Aging Ombudsman	\$388,357	
Caregiver	\$462,883	
Elder Abuse	\$19,717	
Home Com Care Block Grant	\$6,560,742	
Full Circle of Care Website	<u>\$67,425</u>	
Total Task Force III		\$7,961,381

Local Projects/Pay Plan Adjustment	\$60,000	
Contingency	<u>\$4,925</u>	
Total Local Projects		<u>\$64,925</u>

Total Expenses **\$10,576,793**

SECTION 2: It is Estimated that the following revenues will be available for the fiscal year beginning July 1, 2007, and ending June 30, 2008:

Revenues:

	General
Federal	\$903,297
Federal/State Pass Thru	\$6,876,285
State	\$582,308
Local Appropriations	\$790,791
Special Local Appropriations	\$455,000
Program Income	\$900,212
Other/Fees, Interest, ETC.	\$60,000
In-Kind Contributions	<u>\$8,900</u>

Total Revenues

\$10,576,793

SECTION 3: The Finance Officer is hereby authorized to transfer appropriations within any of the above funds subject the following limitations:

- A. The officer may not exceed any appropriation line item for salaries and any salary change must be in conformance with the approved Council of Governments Personnel Policy.
- B. The officer may transfer amounts between non-salary objects of expenditure within a project without limitations and without a report being requested, so long as total project cost is not changed.
- C. The officer may not transfer any amounts between funds nor from any contingency appropriations within any funds without council authorization.

SECTION 4. Copies of this budget resolution shall be furnished to the finance officer and the council accountants for direction in the carrying out of their duties and to the North Carolina Local Government Commission.

Adopted and Approved this the 23rd day of May 2007.

Marla Dorrel, Chairwoman
Triangle J Council of Governments

Attest:

Dee Freeman, Executive Director
Triangle J Council of Governments



Triangle J Council of Governments

Research Triangle Park
North Carolina



FY 2007-2008 Line Item Budget

4307 Emperor Blvd., Suite 110, Durham, N.C. 27703
Post Office Box 12276, Research Triangle Park, N.C. 27709

Triangle J Council of Governments
Mission Statement

To serve as an intergovernmental organization for local elected officials that works proactively on regional issues in order to sustain and improve the quality of life for our citizens.





Foreign Trade Zone/Internationalization

2007-2008 Work Plan

OBJECTIVE: To promote the internationalization of the Region's economy via Foreign Trade Zone #93. Fulfill contractual responsibilities for the Region's foreign trade zone program and existing and potential FTZ Subzones. Increase the profitability of importers, exporters and manufacturers by cost savings achieved using the Foreign Trade Zone programs. Serve on related boards and organizations that promote international trade, e.g. The NC District Export Council (DEC) the Center for International Business Education Research (CIBER) at DUKE University

WORK PLAN:

- A. Serve as the grantee for Foreign Trade Zones # 93, meet all contractual responsibilities for Zone #93 and Subzones; Market the general purpose zone and develop new subzones as needed, provide training and make public presentations.
- B. As executive Staff to the "FTZ #93 Rates, Tariff and Legal Review Board" schedule meetings, handle agenda, recruit members, obtain TJCOG approvals for all submissions to the US FTZ Board.
- C. Plan and carry out seminars that educate the business community and international students about the FTZ program.
- D. Implement policy of the FTZ Board.
- E. Work with the Operator to develop a "strategic plan" for the future of FTZ #93.
- F. Schedule periodic presentations to the NCDOC staff and other key groups.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Re-appointed by the US Department of Commerce as a member of the NC District Export Council and re-elected as the vice chairman for a third term.
- Continued service on the Board of Directors of Duke University's Center for International Business Education Research (CIBER). Became more active in the International Affairs Council, based in Raleigh. Remained active in the NC World Trade Association Triangle Chapter and served as an at large director of the State Board. Participated in the planning for the Annual Conference (5/3/07).
- Submitted a new Subzone application for QUALCOMM in Cary; supported the activation of the subzone for Revlon in Oxford, NC and monitored the application progress for Merck in the Treyburn Industrial Park in Durham County.
- Developed with Matt Nolan and others the "Tools of the Trade" FTZ Seminar, March 29, at Wake Tech Cary Campus. Mr. Weisel, Ms. Dorrel & Mr. White participated. It was well attended by the development community and the content was highly praised.
- Visited Industry sites to provide FTZ information including AW North Carolina in Durham, and to Johnston County to meet with public officials and staff of Caterpillar.
- Prepared and/or updated presentations, including PowerPoint programs, for SBA in Charlotte, graduate-level class at NCSU and for the North Carolina World Trade Association, Western Carolina Chapter.

Task Force I. - Cost Effective Public Service

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Foreign Trade Zone</i>	<i>Foreign Trade Zone</i>
PROJECT EXPENSES	\$29,907	\$30,494
Salary	\$6,828	\$7,157
Fringe	\$2,287	\$2,469
Travel	\$500	\$500
Printing		
Other	\$15,000	\$15,000
Indirect Cost	\$5,292	\$5,368
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$29,907	\$30,494

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Foreign Trade Zone</i>	<i>Foreign Trade Zone</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income	\$29,907	\$30,494
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$29,907	\$30,494
Staff	0.10	0.10
	Keith.1	Keith.1



Cable TV Service

2007-2008 Work Plan

OBJECTIVE: To provide cost-effective technical, legal and administrative cable television and telecommunications expertise to local governments in the oversight and deployment of community wireline and wireless networks. This is a fee-for-service program funded by the local governments involved.

WORK PLAN:

- A. Continue to provide technical, legal and administrative assistance to local governments in the enforcement of local cable franchises. This includes conducting rate reviews where regulation remains in effect; monitoring the cable operator's compliance with the franchise; collecting remnant franchise fees; enforcing customer service rules; and acting as ombudsman between the cable company and local government in the resolution of consumer complaints; overseeing right of way enforcement; reviewing cable technical performance tests.
- B. Directly represent cable consortium's cable and high speed internet interests in proceedings before the NC Secretary of State and the NC General Assembly associated with the implementation of the North Carolina cable law and in the development of new laws. Prepare sample advocacy letters.
- C. Assist consortium members certify PEG channels and report their cable franchise fee and PEG subscriber revenues to the NC Department of Revenue.
- D. Ensure proper itemization and dispersal of the local government share of state video programming and telecommunications sales taxes that replaced the bulk of local cable franchise fees beginning on January 1, 2007.
- E. Assist consortium members apply for PEG channels and grants for which they qualify pursuant to NC cable laws.
- F. Monitor and track actions by the NC Attorney General to enforce customer service transgressions by video providers operating pursuant to any state issued cable franchise.
- G. Monitor and track Notice of Franchise, Notice of Service, Annual Service Reports, Notice of Withdrawal, Change of Ownership, and Incumbent Cable Operator Franchise Termination Notices related to the issuance of state franchises by the NC Secretary of State that may affect consortium members.
- H. Facilitate contact between the NC Department of Transportation and counties that have become subject to a state-issued franchise to ensure proper oversight of public rights of way.
- I. Monitor federal legislation that could impact local cable franchising and broadband deployment authority.
- J. Monitor and report on FCC actions which impact local governments' ability to protect the public interest in the dissemination of broadband and video services.
- K. Arrange for franchise fee audits (cost plus basis) to ensure full payment by cable companies.
- L. Spot check the cable operator's plant for conformance to the National Electric Safety Code and other federal, state and local codes and document non-compliance situations.
- M. Advise on the development and deployment of broadband wireless internet services.
- N. Draft local public rights of way ordinances and pole attachment agreements.
- O. Advocate for open, nondiscriminatory, competitively-neutral access to content distributed by commercial providers (cable and telephone companies) via the internet by content providers such as Google and Ebay that are not affiliated with the broadband provider.
- P. Provide legal services at cost either to the consortium as a group or individually to its members in state or federal proceedings. Such legal representation exceeds the service scope of the flat annual fee arrangement.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Facilitated settlement of rate regulation proceeding for the city of Wilson in favor of the city
- Implemented cable franchise fee audits for four consortium members, identified unpaid franchise fees.
- Represented consortium member interests before the General Assembly during debate on proposed NC cable law.
- Provided two half-day workshops on the impact of the new state cable law, pending federal legislation and the how-tos of PEG channel development for consortium members; included strategic advice on how to prepare for state law.
- Held numerous meetings and provided advice to the NC Secretary of State, Department of Revenue, Attorney General, and Department of Transportation regarding local government concerns over dissemination of cable franchising responsibilities. Attended Secretary of State hearing on temporary rules for state franchising.
- Provided members strategic guidance on implementing TWC transfer of ownership assessment and implemented review of TWC financials for transfer of ownership.
- Drafted sample right of way ordinance for consortium members.
- Attended public hearings in member jurisdictions regarding impact of NC cable law.
- Assisted numerous consortium members enforce local cable franchise customer service obligations. Resolved various cable consumer complaints.

Task Force I. - Cost Effective Public Service

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Cable Television</i>	<i>Cable Television</i>
PROJECT EXPENSES	\$127,738	\$128,368
Salary	\$10,539	\$11,155
Fringe	\$3,531	\$3,847
Travel	\$1,000	\$500
Printing	\$500	\$500
Other	\$104,000	\$104,000
Indirect Cost	\$8,168	\$8,366
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$127,738	\$128,368

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Cable Television</i>	<i>Cable Television</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income	\$127,738	\$128,368
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$127,738	\$128,368
Staff	0.20	0.20
	Boyette.2	Boyette.2



Member Services/Advocacy

2007-2008 Work Plan

OBJECTIVE: To offer programs and services that enhance the value of COG membership for local governments. To encourage non-member local governments to consider membership in the COG. To inform member governments about federal and state legislative initiatives. To communicate to state and federal legislators and other officials the impact of proposed legislation on local governments.

WORK PLAN:

- A. Continue to provide secretarial support to the TJCOG Board of Delegates and Executive Committee.
- B. Continue the clearinghouse function, distributing notice to local governments of relevant activities and answering pertinent comments and questions from elected officials and the public at large.
- C. Continue the COG's communications function, including publication of the annual report, orientation handbook, regional directory, newsletters and other materials.
- D. Continue assisting with activities of TJCOG's Marketing and Communications Committee.
- E. Continue to develop and maintain good relationships with the staff and elected officials of member and non-member governments. This would include periodic contacts with local government staff and attendance at board meetings.
- F. Meet with non-member local governments to encourage membership in the COG.
- G. Continue to investigate the concept of personnel assistance to the smaller governmental units.
- H. Work with local governments to establish a regional legislative agenda for the current session. Track the progress of these priorities through the legislature.
- I. Monitor activities of the General Assembly regarding bills of local interest.
- J. Make recommendations to the North Carolina Joint Regional Forum, North Carolina League of Municipalities and North Carolina Association of County Commissioners to assist in the development of their legislative goals and priorities.
- K. Continue hosting meetings of the Mayor's of Raleigh, Durham, Cary and Chapel Hill. Continue hosting meetings of the Commission Chairs of Durham, Orange and Wake counties. Continue hosting joint meetings of these two groups.
- L. Continue hosting quarterly regional manager's luncheons, including guest speakers on topics of current interest.
- M. Provide other assistance and services as requested by local governments.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Wrote and distributed COG CONNECTION, Triangle J's periodic newsletter. Produced and distributed the 2005-2006 Annual Report.
- Continued hosting quarterly regional manager's luncheons.
- Continued provision of secretarial support to the TJCOG Board of Delegates and Executive Committee.
- Attended meetings of local governing bodies.
- Organized an orientation session for new TJCOG delegates and alternate delegates.
- Talked with managers/clerks of several non-member jurisdictions regarding membership in Triangle J.

- Updated the regional legislative agenda to reflect current issues. Distributed regional legislative agendas to members of the local legislative delegation.
- Monitored progress of bills of local interest as they were introduced and worked their way through the legislative process; updated the Board of Delegates on bills of local interest.
- Sent “legislative alerts” to members of the TJCOG Executive Committee. These alerts provide early notice of unfolding legislative action on regional and local government issues.
- Attended legislative reception hosted by the NC Regional Councils Executive Director’s Association.
- Organized and attended legislative breakfast for the legislative delegation and local elected officials of region J.
- Maintained a major portion of the Triangle J Regional Legislative Agenda in the goals and policies of the NC Joint Regional Forum, NC League of Municipalities and NC Association of County Commissioners. A number of these legislative goals met with success in the 2006 Session of the NC General Assembly.
- Participated in monthly luncheons of both the Orange County and Wake County managers. Continued staffing assistance to meetings of the Triangle Area Mayors and the Triangle Area County Commission chairs, including joint meetings of the two groups.

Task Force I - Cost Effective Public Service

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Member Services/Advocacy</i>	<i>Member Services/Advocacy</i>
PROJECT EXPENSES	\$40,417	\$58,082
Salary	\$18,444	\$25,099
Fringe	\$6,179	\$8,659
Travel	\$500	\$5,500
Printing		
Other	\$1,000	\$0
Indirect Cost	\$14,294	\$18,824
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$40,417	\$58,082

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Member Services/Advocacy</i>	<i>Member Services/Advocacy</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		\$58,082
Special Local		
Program Income	\$10,000	\$0
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$10,000	\$58,082
Staff	0.35	0.45
	Boyette.35	Boyette.45

Safety Services

2007-2008 Work Plan

OBJECTIVE: To provide a comprehensive drug and alcohol testing program that meets federal and state requirements. To continue the provision of administrative liaison activities and cooperative contracting power to member governments. To develop other safety programs as requested by member governments.

WORK PLAN:

- A. Continue to provide administrative and technical expertise to local governments participating in the drug and alcohol testing program. This includes monitoring federal and state regulations, conducting random selections, reporting of results, record keeping, billing, database maintenance, breath alcohol testing services, and policy and procedure development. The DOT testing program meets the requirements of the US Department of Transportation's Federal Motor Carrier Safety Administration and Federal Transit Administration. The non-DOT testing program meets the requirements of the NC Controlled Substances Examination Act and other state laws. This is a fee-for-service program funded by the local governments, transit authorities and other organizations involved.
- B. Continue to increase membership in the drug and alcohol testing consortium.
- C. Continue to provide training and educational seminars for local government staff. This training would be in the drug and alcohol testing areas, as well as other safety related areas, and is a fee-for-service program.
- D. Develop/research safety programs as requested by member governments.
- E. Update program guidelines handbook for program members.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Added the Town of Pittsboro as a member of the drug and alcohol testing consortium.
- Provided technical and administrative assistance related to the drug and alcohol testing program to fifteen local governments, Orange County Rescue Squad and the Triangle Transit Authority.
- Administered the random drug and alcohol testing program according to US DOT FMCSA and FTA regulations. Administered "look-alike" program for consortium members choosing to test employees in non-regulated safety-sensitive positions. The look-alike, or non-DOT program, meets state requirements.
- During calendar year 2005, conducted or coordinated more than 80 breath alcohol tests and 1000 drug tests for consortium members.
- Provided required training sessions teaching supervisors of covered employees to recognize the signs and symptoms of alcohol abuse and controlled substance use.
- Hosted quarterly meetings of consortium members, featuring guest presenters from the UNC School of Government and the US Department of Transportation's Federal Motor Carrier Safety Administration.
- Provided graphs and charts showing trends in random testing procedures for each of the participating organizations.
- Coordinated specimen collector training for individuals needing to become certified to perform urine collections for drug screens.
- Met with staff from one local government interested in joining the drug testing program.

Task Force I - Cost Effective Public Service

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Safety Services</i>	<i>Safety Services</i>
PROJECT EXPENSES	\$69,917	\$63,297
Salary	\$18,444	\$15,655
Fringe	\$6,179	\$5,401
Travel	\$1,000	\$500
Printing		
Other	\$30,000	\$30,000
Indirect Cost	\$14,294	\$11,741
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$69,917	\$63,297

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Safety Services</i>	<i>Safety Services</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income	\$69,917	\$63,297
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$69,917	\$63,297
Staff	0.35	0.20
	Boyette.35	Boyette..2

Regional Appearance

2007-2008 Work Plan

OBJECTIVE: To heighten awareness of the economic, environmental and quality of life benefits generated by good community appearance planning.

WORK PLAN:

- A. Continue to build membership and broaden participation in the Triangle J Regional Appearance Committee. The committee's goal is to have involvement from all seven counties in the region.
- B. Continue distribution of free trees to local governments and community groups for planting on public property. The Committee generally receives several hundred free trees for use in this project.
- C. Plan and encourage recognition of a regional urban forestry day in the fall of each year.
- D. Develop the TREEmendous Trees Program as an expansion of the Capital Trees Program. The goal is to expand the program to at least one other county in region J per year and continue expansion as communities express interest.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Distributed 500 tree seedlings left from a National Tree Trust grant and a donation from the NC Cooperative Extension Service. Seedlings were distributed free of charge to local governments, non-profits, schools and community groups for planting on public property. Received additional seedlings from the NC Cooperative Extension Service in April. These seedlings will be potted and donated during the upcoming fiscal year.
- Continued to merge the Capital Trees Program into the work plan of the Triangle J Regional Appearance Committee. Solicited nominations for the next awards program.
- Applied for an Urban and Community Forestry Program grant to develop the TREEmendous Trees Program. This grant would support the work of the Capital Trees Program and its expansion to other interested counties in the region.

Task Force I - Cost Effective Public Service

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Regional Appearance</i>	<i>Regional Appearance</i>
PROJECT EXPENSES	\$16,719	\$18,127
Salary	\$5,270	\$8,366
Fringe	\$1,765	\$2,886
Travel	\$500	\$500
Printing	\$100	\$100
Other	\$5,000	\$0
Indirect Cost	\$4,084	\$6,275
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$16,719	\$18,127

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Regional Appearance</i>	<i>Regional Appearance</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL	\$11,719	\$12,493
Special Local		
Program Income	\$5,000	\$5,634
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$16,719	\$18,127
Staff	0.10	0.15
	Boyette.1	Boyette.15

Homeland Security Program

2007-2008 Work Plan

Triangle J continues to serve as the umbrella organization for the development and submittal of regional Homeland Security Grants for the Triangle. Since September 2004 when the N.C. Department of Crime Control and Public Safety announced the award of \$2.5 million in grant funds to area local governments for Homeland Security, four such applications have been developed and processed resulting in over \$8 million in Grants to area local governments.

Triangle J members that have been involved and participated in this process include Wake, Durham and Orange counties, along with the cities and towns of Raleigh, Durham, Chapel Hill and Cary. These grants have provided monies in support of completing an interoperable communications system within the Triangle that will allow area cities, towns and counties to adequately communicate with each other by radio in times of emergency. Also, grant funding has been sought for training, special emergency equipment, and other important items critical to homeland security and regional emergency preparedness.

The state continues to look toward the Triangle as a model of how regional applications for Homeland Security should be pursued. As these budget comments are being prepared, Triangle J is attempting to submit yet another application in support of the participating Triangle J members. You will recall that the Regional Homeland Security Steering Committee was established in 2001 soon after the events of September 11th of that year.

After that fateful day, local officials in the Triangle asked, “How should local government prepare for the new threat of terrorism facing our nation?” Led at that time by Durham Mayor Nick Tennyson the cities and counties of the Region began the process of assessment and planning for emergency preparedness for the new imperative now known as “Homeland Security”. Following a meeting of mayors, county commission chairs, city council members, county commissioners, city and county managers, emergency and law enforcement chiefs, and other public officials convened by the Triangle J Council of Governments, a Regional Emergency Preparedness Steering Committee, Chaired by Chapel Hill Town Manager Cal Horton, was formed to take up the responsibility of how local government would meet this new challenge on a regional basis. Today, Raleigh City Manager Russell Allen chairs the steering committee.

While Triangle J continues its support of the Steering Committee, efforts to institutionalize this regional initiative as a part of Triangle J Work Plan that is funded with technical assistance and/or administrative money have not yet been successful. There continues to be no funding for administrative and planning costs associated with this activity; therefore, budgeting for Triangle J and its Homeland Security activities is again perfunctory. In the FY 2007-08 Budget a “place holder” has once more been included to identify Homeland Security as an important program, but substantive funds are not appropriated by reason of there being no revenue source to support the program.

Triangle J Council of Governments

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Task Force I. - Cost Effective Public Service

	<i>FY06-07</i> <i>Homeland Security /</i> <i>Emergency Services</i>	<i>FY07-08</i> <i>Homeland Security /</i> <i>Emergency Services</i>
PROJECT EXPENSES	\$10,000	\$10,000
Salary		
Fringe		
Travel		
Printing		
Other	\$10,000	\$10,000
Indirect Cost		
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$10,000	\$10,000

	<i>FY06-07</i> <i>Homeland Security /</i> <i>Emergency Services</i>	<i>FY07-08</i> <i>Homeland Security /</i> <i>Emergency Services</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income	\$10,000	\$10,000
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$10,000	\$10,000
Staff	0.00	0.00

Task Force I – Cost Effective Public Service Summary Page

Task Force I - Cost Effective Public Service

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Total</i>	<i>Total</i>
PROJECT EXPENSES	\$294,698	\$308,369
Salary	\$59,525	\$67,432
Fringe	\$19,941	\$23,263
Travel	\$3,500	\$7,500
Printing	\$600	\$600
Other	\$165,000	\$159,000
Indirect Cost	\$46,132	\$50,574
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$294,698	\$308,369

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Total</i>	<i>Total</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL	\$51,136	\$70,576
Special Local		
Program Income	\$243,562	\$237,793
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$294,698	\$308,369

Staff	1.10	1.10
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Information System Management/Geographic Information System

2007-2008 Work Plan

OBJECTIVE: Provide MIS and GIS services and products to COG staff, projects and departments. Develop, obtain and maintain GIS geodata and databases for Region J and areas of interest outside of Region J. Provide GIS services and products to member governments, partner agencies, and the public, on a fee for service basis. Coordinate local and regional GIS and Internet efforts, user groups, and training events, and provide WWW services and consultation.

WORK PLAN:

- A. Work with all Triangle J departments and projects to provide MIS/GIS products and services to enhance their operations.
- B. Provide high quality GIS services and products to public and private sectors, with emphasis on services to the TTA and other transportation entities.
- C. Build, maintain and document Triangle J's regional GIS database.
- D. Create, organize and distribute metadata for GIS geodata and databases, make information about all COG GIS data easily accessible to in-house staff via the intranet, and publish selected geodata via NCCGIA's online catalog, and NC OneMap.
- E. Update economic, social and statistical data associated with the region's areas as the data becomes available, and enable GIS users to have easy access to the data.
- F. Provide World Wide Web infrastructure and content presentation for COG departments and projects, and for the COG as an entity. Continue maintenance and updates of websites and create new websites as warranted.
- G. Maintain and improve Triangle J's computer networks and Internet connections, and maintain and update the COG's email, ftp and intranet web servers, listservs, and the RPO's Internet mapping server.
- H. Improve and maintain spam and virus filtering of email on the mail server.
- I. Maintain and improve web-based email system, simplifying remote access to COG email.
- J. Support and upgrade all COG hardware and software as appropriate and economically feasible. Maintain currency of GIS software, and maintain and upgrade GIS hardware when possible.
- K. Provide technical assistance to Area Agency on Aging staff and aging services providers. Participate in statewide Aging CAAR Committee, and assist the State in transition to new ARMS system..
- L. Emphasize MIS/GIS training and education of MIS/GIS and all COG staff, via online coursework, in-house seminars and identification and communication of external training opportunities.
- M. Identify regional and local MIS/GIS needs and pursue opportunities to provide products and services in a self-supporting fashion, including marketing and promotion to targeted audiences.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Provided GIS services to TTA under contract, primarily concerned with land use, corridor and station area analysis, and provided data and map products.
- Provided maps and MIS/GIS services to various COG projects, including Regional Transit Infrastructure Blueprint, Falls Lake Initiative, RPO, CORE, Upper Neuse River Basin Association, Clean Cities Coalition, Best Workplaces for Commuters, Aging, Aging websites, Air Quality, Economic Development, Pittsboro Comprehensive Plan, Regional Transit Consolidation, Smart Growth, Little Lick Creek and Little River projects. Produced census data maps and products. Provided GIS data to various public and private entities.

- Imported numerous GIS layers and created new geodata in support of various projects. Updated and/or improved existing geodata.
- Maintained and updated RPO Internet map server; operated and maintained Netware and TCP/IP networks; supported hardware and software for all COG staff, including installations, repair and maintenance; specified and purchased hardware and software; maintained and monitored ftp, web, email and Netware servers, routers and software.
- Participated in biennial NC GIS Conference, attended statewide LRO GIS and CAAR (Aging) meetings, and hosted regional GIS users meetings.
- Supplied graphics design and image processing skills for Annual Report and other in-house publications and printed materials.
- Created and launched a new website for the Regional Transit Infrastructure Blueprint, at www.transitblueprint.org. Maintained websites for Triangle J (www.tjcog.dst.nc.us), the Area Agency on Aging, (www.tjaaa.org), Aging's Caregiver Program (www.fullcirclecare.org), the Triangle Green Print project (www.trianglegreenprint.org), Household Hazardous Waste (www.trianglehhw.org), the Triangle Region Transit Consolidation/Implementation Plan (www.triangleregiontransit.org), Upper Neuse River Basin Association (www.unrba.org), the Triangle Clean Cities Coalition (www.trianglecleancities.org), the Triangle Area RPO (www.tarpo.org and www.tarpogis.org), the Triangle Air Quality Partnership (www.triangleair.org), and the Triangle Best Workplaces for Commuters (www.trianglebwc.org).

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Growth Analysis / GIS</i>	<i>Growth Analysis / GIS</i>
PROJECT EXPENSES	\$201,610	\$204,212
Salary	\$90,833	\$92,487
Fringe	\$30,429	\$31,908
Travel	\$1,000	\$1,000
Printing	\$952	\$952
Other	\$8,000	\$8,500
Indirect Cost	\$70,396	\$69,365
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$201,610	\$204,212

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Growth Analysis / GIS</i>	<i>Growth Analysis / GIS</i>
REVENUES		
Federal	\$0	\$0
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL	\$161,610	\$164,212
Special Local		
Program Income	\$40,000	\$40,000
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$201,610	\$204,212
Staff	1.77	1.70
	Bacon.75	Bacon.72
	Bearden.41 ; Barnes.61	Bearden.52 ; Barnes.46

Water Resources

2007-2008 Work Plan

OBJECTIVE: To provide water resources planning services and related technical support services to TJCOG's member governments.

WORK PLAN:

- A. Providing staff support for projects and activities of the TJCOG Water Resources Advisory Committee;
- B. Providing staff support for, and participating in, special water resources projects and meetings of importance to member governments (NC Drought Management Advisory Council; Water Resources Research Institute Advisory Committee, etc.);
- C. Informing the Board of Delegates and member governments of key proposed regulations or legislation relating to water resources;
- D. Assisting local governments in efforts to identify, apply for, and obtain supplemental financial assistance for water and wastewater facility improvements and water resources protection programs;
- E. Providing technical assistance to local governments on water resource and water and sewer utility infrastructure issues;
- F. Obtaining, compiling, analyzing, and reporting information concerning water and sewer infrastructure, rates and fees, etc. in the region;
- G. Developing and conducting a Stormwater Enterprise Survey;
- H. Providing technical and organizational support services to the Upper Neuse River Basin Association, Inc. and the Upper Cape Fear River Basin Association, Inc., in accordance with TJCOG's contracts with each of these organizations;
- I. Assisting local governments in working with the NC Division of Water Quality on the Jordan Lake TMDL and Nutrient Rules; and
- J. Providing technical and project management support services to the Cape Fear River Assembly for the development of a Jordan Lake Watershed Nutrient Trading Program.

Provision of these services is funded through a combination of local government membership dues, contracted service fees and grants. TJCOG will receive \$122,582 from the UNRBA, and \$19,000 from the UCFRBA.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Continued building the Water Resources Advisory Committee;
- Represented Triangle Region local government interests on the NC Drought Management Advisory Council, the Water Resources Research Institute Advisory Committee, and the NC Water Resources Association Board of Directors;
- Published the 2006 Triangle Area Water and Sewer Rates Survey;
- Developed the first annual Triangle Area Stormwater Fees Survey;
- Provided technical and organizational support services to the Upper Neuse River Basin Association, Inc. and the Upper Cape Fear River Basin Association, Inc.
- Provided management and technical support to Triangle Region local governments in working with the NC Division of Water Quality on the proposed Jordan Lake Nutrient Rules and Fiscal Analysis;
- Provided technical support to the Cape Fear River Basin Hydrologic Model Consortium for the revised Cape Fear River Basin Hydrologic Model; and
- Completed the Upper Neuse Clean Water Initiative Conservation Plan.



Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Water Resources</i>	<i>Water Resources</i>
PROJECT EXPENSES	\$198,583	\$198,046
Salary	\$89,395	\$89,301
Fringe	\$29,947	\$30,809
Travel	\$8,400	\$8,400
Printing	\$560	\$560
Other	\$1,000	\$2,000
Indirect Cost	\$69,281	\$66,976
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$198,583	\$198,046

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Water Resources</i>	<i>Water Resources</i>
REVENUES		
Federal		\$16,500
Federal/State Pass Thru		
Federal/Medicare		
State	\$28,480	\$0
LOCAL	\$87,103	\$112,546
Special Local		
Program Income	\$83,000	\$69,000
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$198,583	\$198,046
Staff	1.68	1.59
	Miller.97	Miller.92
	Bruce.71	Bruce.67

Upper Neuse River Basin Association

2007-2008 Work Plan

OBJECTIVE: To support the Upper Neuse River Basin Association (UNRBA), an inter-local organization dedicated to (a) the restoration and protection of water quality within the Upper Neuse River Basin, and (b) joint consideration and action relating to other water resource management issues in the Upper Neuse River Basin. Thirteen local governments in Regions J and K, six local Soil and Water Conservation Districts, and the South Granville Water and Sewer Authority are Corporate Members of the UNRBA.

WORK PLAN:

- A. Forward implementation of the Upper Neuse Watershed Management Plan (the Plan) through the Upper Neuse Watershed Implementation Plan and several local projects. In particular:
 - Complete the first ever implementation plan for the Upper Neuse;
 - With funding from NC Ecosystem Enhancement Program, work to implement five local watershed restoration plans (Swift Creek, Lick Creek, Little Lick Creek, Ellerbe Creek, and Lake Rogers watersheds);
- B. Manage the Falls Lake Nutrient Management Strategy Stakeholder Process.
- C. Assist member local governments and other partners in identifying and obtaining financial assistance for water resource protection.
- D. Provide Upper Neuse information to the public through festivals (i.e., Festival for the Eno) and other public forums, the internet, workshops and other measures.
- E. Continue to seek State endorsement of the Plan.
- F. Inform Board of Directors of water resource related legislation and regulations.
- G. Act as a water quality information clearinghouse for local governments, state agencies and stakeholders.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Expanded its membership to include the South Granville Water and Sewer Authority;
- Organized and raised funding to conduct a stakeholder process for the Falls Lake Nutrient Management Strategy;
- In partnership with the US Geological Survey, completed the Upper Neuse Watershed Evaluation Tool;
- Completed the Little Lick Creek Local Watershed Plan;
- Began the Lick Creek Watershed Restoration Plan;
- Won funding to assist the NC Ecosystem Enhancement Program in implementing 5 watershed plans in the Basin.

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Upper Neuse River Basin Association</i>	<i>Upper Neuse River Basin Association</i>
PROJECT EXPENSES	\$159,035	\$198,565
Salary	\$69,069	\$71,229
Fringe	\$23,138	\$24,574
Travel	\$2,200	\$2,410
Printing	\$1,100	\$1,000
Other	\$10,000	\$45,930
Indirect Cost	\$53,528	\$53,422
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$159,035	\$198,565

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Upper Neuse River Basin Association</i>	<i>Upper Neuse River Basin Association</i>
REVENUES		
Federal		\$56,657
Federal/State Pass Thru		
Federal/Medicare		
State	\$72,793	\$141,908
LOCAL		
Special Local		
Program Income	\$86,242	
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$159,035	\$198,565
Staff	1.42	1.40

Dreps.8 Bruce.33
 Bearden.13 Barnes.06
 Miller.08



Planning & Technical Services

2007-2008 Work Plan

OBJECTIVE: Planning and technical services activities focus on four areas:

- Regional Planning Efforts -- participation in regional planning projects undertaken by other organizations that focus on land use, smart growth, infrastructure and environmental planning.
- TJCOG Smart Growth Committee – Manage the activities of the Smart Growth Committee, which meets to share information and explore cooperative efforts on topics determined by the committee leadership and members.
- Technical Assistance & Special Projects -- work with member jurisdictions and other groups on quality-growth related projects of value to the region and member governments.
- Management of TJCOG’s planning efforts, including budgeting, personnel, project development and communications.

WORK PLAN:

- A. Participate on technical teams and make presentations as requested associated with regional and state planning activities of interest to member governments.
- B. Staff the TJCOG Smart Growth Committee and provide research and staff support for any committee projects.
- C. Provide technical assistance services in planning and facilitation to member governments on a contract basis as requested.
- D. Coordinate with the Water Resources Project Manager and staff to the Regional Appearance Committee on projects of mutual interest.
- E. Provide a range of assistance and information on development and transportation issues, monitor state-level efforts related to development and transportation, help local governments keep informed on growth management issues, and work with local governments and other groups on development-related issues, as requested.
- F. Manage the TJCOG Planning Team, including developing grant and project proposals; preparing and tracking budgets; hiring new personnel and conducting personnel reviews; and coordinating internal and external communications.
- G. Attend conferences and training sessions that can provide information for community and regional planning projects.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Planned and conducted meetings of the TJCOG Smart Growth Committee; topics included stormwater management, brownfields development, design-based development codes and development trends and indicators.
- Participated in: the Regional Transportation Strategy group/TriMAP administered by the Raleigh Chamber of Commerce, Triangle Transit Authority stakeholders meetings, meetings of the Durham-Orange-Wake County Commission Chairs and the Cary-Chapel Hill-Durham-Raleigh Mayors.
- Provided a range of assistance and information on development, housing, greenspace and transportation issues, monitored state-level efforts related to smart growth, helped local governments keep informed on growth management issues, and worked with local governments and other groups on development-related issues, as requested, including preparation of Smart Growth presentations (e.g. City of Raleigh/NCSU School of Design regionalism conference).

- Managed the TJCOG Planning Team, including developing grant and project proposals; preparing and tracking budgets; conducting personnel reviews; preparing and presenting material at the annual TJCOG orientation for new members, developing and presenting ideas for fiscal stability to the TJCOG officers, providing new information for the TJCOG's revamped web site, and coordinating internal and external communications.
- Worked on proposals for new projects, including the Waste Reduction Partners program and local technical assistance grants.

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Regional Development / Smart Growth</i>	<i>Planning & Technical Assist</i>
PROJECT EXPENSES	\$117,136	\$64,986
Salary	\$51,296	\$25,178
Fringe	\$17,184	\$8,686
Travel	\$4,000	\$4,000
Printing	\$2,002	\$2,000
Other	\$2,900	\$6,238
Indirect Cost	\$39,754	\$18,884
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$117,136	\$64,986

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Regional Development / Smart Growth</i>	<i>Planning & Technical Assist</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State	\$36,500	\$33,950
LOCAL	\$40,636	\$31,036
Special Local		
Program Income	\$40,000	\$0
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$117,136	\$64,986
Staff	0.81	0.36
	Hodges.33	Hodges.2
	Black.48	Black..16

Regional Data Center

2007-2008 Work Plan

OBJECTIVE: Serve as the regional data center: collecting, analyzing, and providing a wide range of economic, social and demographic data to government, business, non-profit, academic, and media users.

WORK PLAN:

- A. Continue to collect and update data provided by the state data center network and from other sources
- B. Maintain frequently requested data on the TJCOG web site.
- C. Respond to requests for data and presentations from member governments, businesses, academic institutions, non profit agencies and citizens.
- D. Access the Log Into North Carolina electronic database and other computerized data sources such as the BEA REIS and census web site, as appropriate.
- E. Provide information associated with Census 2000 and the American Community Survey, and participate in activities to prepare for Census 2010.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Compiled data and assisted customers with questions on Census, state and regional statistics.

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Regional Data Center</i>	<i>Regional Data Center</i>
PROJECT EXPENSES	\$29,688	\$32,289
Salary	\$13,833	\$13,731
Fringe	\$4,634	\$4,737
Travel		\$1,200
Printing	\$200	\$500
Other	\$300	\$1,823
Indirect Cost	\$10,721	\$10,298
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$29,688	\$32,289

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Regional Data Center</i>	<i>Regional Data Center</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State	\$10,000	\$15,000
LOCAL	\$19,688	\$17,289
Special Local		
Program Income		
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$29,688	\$32,289
Staff	0.25	0.23
	Black.12	Black.10
	Bacon.1Barnes.03	Bacon.1Barnes.03

Water Quality Monitoring

2007-2008 Work Plan

OBJECTIVE: To continue the Triangle Area Water Supply Monitoring Project, a cooperative interlocal water quality monitoring program involving several drinking water supply sources throughout the region. The primary purposes of the project are to:

- Determine the presence or absence of pollutants in the region's drinking water supplies;
- Measure long-term trends in water quality to help guide watershed management efforts; and
- Provide local governments cost-effective water supply water quality monitoring services.

WORK PLAN:

- A. Managing the activities of the Project Steering Committee and technical subcontractors; maintaining the Project's financial records; and providing staff support to the Project Steering Committee and subcommittees;
- B. Assisting in educating local governments and citizens in the region about the Project findings and issues through maintenance of the Project web site, presentations and periodic progress reports;
- C. Assisting the Project Steering Committee in efforts to identify, apply for, and obtain supplemental funding assistance for accomplishing the Project's goals and objectives;
- D. Assisting the Project Steering Committee in efforts to develop a consolidated water quality information database relating to the Project.

TJCOG provides project management and administrative support services under contract with the Project Steering Committee. Participating local governments pay the US Geological Survey for water quality sampling and analysis, flow gaging station information and support, and related services. Project income to TJCOG is \$20,000 for FY 2008.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Negotiated the continuation of the TAWSMP into a Phase VI, which would be for the period July 1, 2007 – June 30, 2012.
- Retained all current local government partners, plus added the South Granville Water and Sewer Authority.
- Developed an entirely new interlocal agreement for the project, rather than continuing to amend the original agreement from 1988.
- Added chlorophyll a split sampling and a special mercury study to the project scope.

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Water Quality Monitoring</i>	<i>Water Quality Monitoring</i>
PROJECT EXPENSES	\$237,000	\$425,000
Salary		
Fringe		
Travel		
Printing		
Other	\$237,000	\$425,000
Indirect Cost		
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$237,000	\$425,000

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Water Quality Monitoring</i>	<i>Water Quality Monitoring</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local	\$237,000	\$425,000
Program Income		
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$237,000	\$425,000
Staff	0.00	0.00

Clean Water Education Partnership (CWEP)

2007-2008 Work Plan

OBJECTIVE: To conduct mass media stormwater quality outreach on behalf of local governments subject to state and federal stormwater regulations. The primary objective of the Program is to improve the general public's understanding of where nonpoint source pollution comes from, how affects them, how it affects water quality, and how they can help reduce it.

WORK PLAN:

- A. Providing organizational support for the activities of the Partnership Steering Committee and maintaining the Partnership's financial records;
- B. Developing and implementing campaigns, projects, and materials to educate the public about nonpoint source pollution;
- C. Managing, monitoring, and reporting on contractual services relating to the development, distribution, and delivery of CWEP Program materials;
- D. Developing a long-range plan to achieve CWEP Program goals and to establish efficient delivery timelines and mechanisms;
- E. Developing evaluation benchmarks and evaluating the success of the CWEP Program;
- F. Maintaining and updating the CWEP Program web site; and
- G. Expanding the Partnership to include additional local governments and other Partners.

TJCOG provides project management and administrative support services under agreements with each Program Partner. TJCOG enters into contracts for media development, advertising, and related services on behalf of the Partnership. Project income to TJCOG is \$30,000 for FY 2008.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Expanded the CWEP Program partnership to include the Town of Spring Lake;
- Expanded and maintained the new CWEP web site and obtained a new, more user-friendly URL - www.NCcleanwater.org;
- Developed an original television public service announcement on riparian buffer maintenance, which was broadcast February through April 2007, including during the NCAA tournament; and
- Managed a regional survey of stormwater awareness funded by a competitive Section 319 Non Point Source Pollution Control Grant from the NC Department of Environment and Natural Resources
-

Development & Infrastructure Partnership

	<i>FY06-07</i> <i>Clean Water Education</i> <i>Partnership</i>	<i>FY07-08</i> <i>Clean Water Education</i> <i>Partnership</i>
PROJECT EXPENSES	\$200,000	\$154,000
Salary		
Fringe		
Travel		
Printing		
Other	\$200,000	\$154,000
Indirect Cost		
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$200,000	\$154,000

	<i>FY06-07</i> <i>Clean Water Education</i> <i>Partnership</i>	<i>FY07-08</i> <i>Clean Water Education</i> <i>Partnership</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income	\$200,000	\$154,000
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$200,000	\$154,000
Staff	0.00	0.00

Triangle Clean Cities Coalition

2007-2008 Work Plan

OBJECTIVE: To increase the use of alternative fuel vehicles, alternative transportation fuels, hybrids, and idle-reduction technology in the Triangle region and continue serving as the institutional home of the Triangle Clean Cities Coalition.

WORK PLAN:

- A. Hold at least six Steering Committee meetings. Coordination tasks include setting meeting times and places, gathering input on agendas, sending out notices and agendas, setting up rooms for meetings, assisting in running the meetings, taking notes, and distributing meeting summaries.
- B. Maintain and update the www.trianglecleancities.org website. Tasks include writing and editing website content; posting newsletters, press releases, success stories, funding opportunities, and other information; reviewing website periodically to maintain links and information.
- C. Distribute two Triangle Clean Cities Coalition newsletters. Tasks include researching, writing, and editing articles; formatting the newsletter; printing and distributing the newsletter, and maintaining mail distribution lists.
- D. Consult about alternative fuel, idle-reduction, hybrids, and fuel efficiency activities in other parts of the state. Tasks include participating in the NC Alternative Fuels Consortium, working with other Clean Cities Coordinators in the state, working with the NC Solar Center and other organizations on alternative fuels in other parts of the state.
- E. Participate in the Southeast Alternative Fuels Task Force and other regional collaborations. Tasks include participating on conference call of the various Task Force committees, providing information as needed, contributing deliverables as needed, attending regional meetings, and helping to formulate Task Force policy.
- F. Participate in state and federal AFV, idle-reduction, hybrids, and fuel efficiency incentive efforts. Tasks include working with other AFV advocates to educate the legislature and Congress on the benefits of alternative fuels. Help design and evaluate potential state and federal AFV incentive programs. Work with other Clean Cities Coordinators on federal and state AFV incentive efforts. Participate in meetings to learn more about state and federal incentives and encourage local fleet managers and fuel providers to attend.
- G. Give presentations about alternative fuels, idle-reduction, hybrids, and fuel efficiency. Tasks include scheduling, designing, and giving presentations about AFVs, hybrids, idle-reduction and fuel efficiency to a variety of organizations, as well as follow up activities. Set up and staff a display at clean air, environmental, transportation, and other appropriate fairs and events.
- H. Respond to inquiries for information and provide information proactively to stakeholders and local and state policy staff. Tasks include responding to telephone, email, and personal requests for information and/or assistance related to alternative fuels, idle-reduction, hybrids, and fuel efficiency, as well as setting up meetings with policy staff and forwarding relevant information to stakeholders.
- I. Work with local fleets and fuel providers to implement AFV and idle-reduction policies. Tasks include identifying and contacting fleets, meeting with fleet administrators, providing fuel and vehicle provider information, and consulting on policies to increase AFV use and reduce idling.
- J. Gather information about alternative fuel and vehicle use, idle reduction policies, and other transportation efficiency measures in the Triangle. Tasks include surveying fleet managers

- and fuel providers, tracking responses, aggregating information, and reporting to the State Energy Office and to the National Clean Cities Program.
- K. Organize at least one education event focusing on educating fleet managers, fuel providers, and others on alternative fuels, idle reduction, and other advanced transportation technologies. Tasks include setting a time and location for the events, soliciting participation from other presenters, inviting fleet managers and other participants, and managing the events.
- L. Develop relationships with local media to increase the coverage of alternative fuels, idle reduction and other advanced transportation technologies. Tasks include contacting local media outlets and meeting with environment, energy, transportation, automotive, and/or technology staff to educate them about alternative fuels, hybrids, and idle reduction technologies. Hold press events to highlight these technologies.
- M. Participate in national Clean Cities activities. Tasks include participating in webcasts, conference calls, conferences, national campaigns, fuel price reports and the annual AFV survey.
- N. Participate in the planning committee for the Clean Air Advanced Technology Program (CFAT). Activities include participating in calls for projects, evaluating proposals, working with Triangle applicants to propose and implement projects, preparing press releases, recruiting nominations for the MobileCARE awards, and helping to organize conferences and events.
- O. Identify and work with at least one petroleum marketer in the downtown Raleigh area to sell E85 to the public. Activities include meeting with station owners to discuss benefits of installing infrastructure as well as funding available, identifying fleets to use public stations, and assist in other tasks needed to get infrastructure in public stations.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Worked with the NC Solar Center and Centralina Clean Fuels Coalition to organize the Mobilizing NC Workshop on April 18, 2007. The event included workshops, a keynote speaker/luncheon, and ride-n-drive.
- Secured \$590,000 in federal funding for the Southeast Ethanol and Biodiesel Infrastructure Project to install E85 and B20 stations throughout NC, SC, TN, and GA
- Secured \$100,000 funding from the State Energy Office for Coalition Support.
- Added seven members to the Coalition.
- Organized demonstrations of neighborhood electric vehicles and Duke Power's hybrid-electric aerial truck.
- Organized demonstrations of neighborhood electric vehicles and Duke Power's hybrid-electric aerial truck.
- Organized a 10-day exhibit of AFVs at the NC State Fair. Activities included securing four types of AFVs to display, recruiting and training volunteers, preparing informational signs and handouts, soliciting give-aways, and staffing the display.
- Organized a successful E85 workshop in January 2007.
- Attended the National Biodiesel Conference, Energy Independence Days and regional Clean Cities Coordinators' meeting.
- Participated in the Southeast Alternative Fuels Taskforce work to create biofuels "corridors" along major highways in North Carolina, South Carolina, Tennessee, and Georgia.
- Continued to develop and distribute Clean Cities newsletters.
- Organized and held six Coalition Steering Committee meetings.
- Coordinated daily Clean Cities activities including support of our members; general outreach to legislators, government officials, media, and the public; updating our website;

- giving presentations to local groups; participating in statewide alternative fuel initiatives; and other activities as needed.
- Conducted our annual Clean Cities Survey to determine the rate of growth for alternative fuels in the Triangle. Through the survey we found that ethanol (E10 and E85) displaced more than 354,000 gallons of gasoline and biodiesel (B5-B100) displaced over 800,000 of diesel in the Triangle/Triad. In addition we added 2 electric vehicles, and 37 fleet hybrid vehicles.

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Clean Cities</i>	<i>Clean Cities</i>
PROJECT EXPENSES	\$136,572	\$188,157
Salary	\$61,187	\$44,137
Fringe	\$20,498	\$15,227
Travel	\$2,544	\$2,595
Printing	\$2,400	\$3,333
Other	\$2,523	\$89,762
Indirect Cost	\$47,420	\$33,103
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$136,572	\$188,157

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Clean Cities</i>	<i>Clean Cities</i>
REVENUES		
Federal		\$122,937
Federal/State Pass Thru		
Federal/Medicare		
State	\$93,882	\$44,452
LOCAL	\$33,870	\$12,768
Special Local		
Program Income	\$8,820	\$8,000
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$136,572	\$188,157

Staff	1.30	0.98
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Hodges.04 Freid .64

Hodges.02 Freid .53
Minker.4 Barnes.03

Center of the Region Enterprise (CORE)

2007-2008 Work Plan

OBJECTIVE: Pursue development, transportation and greenspace opportunities identified in the CORE Workshop Report and proposed by the CORE Communities Work Group.

WORK PLAN:

- A. Update the CORE Pedestrian/Bicycle/Greenspace Plan.
- B. Pursue housing strategy opportunities near transit and jobs in the CORE area in partnership with Triangle Transit Authority and other partners.
- C. Track the status of CORE recommendations.
- D. Administer meetings of the CORE Communities Work Group and technical team.
- E. Pursue opportunities to support the CORE transit loop recommendation during the development of the MPO 2035 Long Range Transportation Plans.
- F. Maintain and update the COREMAP System.
- G. Expand the participation in the CORE Communities Work Group to include the RDU Airport and the Research Triangle Foundation.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Administered meetings of the expanded CORE Communities Work Group and worked with the participating communities on implementation projects.
- Incorporated the CORE Transit Loop concept into the Wake County Comprehensive Transportation Plan transit element.
- Developed the COREMAP System, a process to track and forecast development and infrastructure investments in the CORE study area, and developed it consistently with MPO and Wake Public Schools development forecasts.

Development & Infrastructure Partnership

	<i>FY06-07</i> <i>CORE II Project</i>	<i>FY07-08</i> <i>CORE Project</i>
PROJECT EXPENSES	\$35,000	\$40,000
Salary	\$15,579	\$18,734
Fringe	\$5,219	\$6,463
Travel	\$200	\$100
Printing	\$1,300	\$100
Other	\$628	\$552
Indirect Cost	\$12,074	\$14,051
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$35,000	\$40,000

	<i>FY06-07</i> <i>CORE II Project</i>	<i>FY07-08</i> <i>CORE Project</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income	\$35,000	\$40,000
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$35,000	\$40,000
Staff	0.27	0.30
	Hodges.1	Hodges.1
	Bearden .07	Barnes.05
		Black.15

Triangle Land Use/Transportation/Air Quality Partnership

2007-2008 Work Plan

OBJECTIVE: Serve as a focal point for the intersection of Triangle Land Use/Mobility/Air Quality planning.

WORK PLAN:

- A. Prepare for eventual air quality conformity work associated with the 2035 Long Range Transportation Plans and 2009-15 TIP.
- B. Work on land use inventory, forecasting, evaluation and scenario-development tasks associated with the 2035 Long Range Transportation Plans in the Triangle and land use/transportation/air quality interactions associated with Triangle transportation planning.
- C. Understand and communicate the responsibilities, schedules, and mechanisms associated with developing emission budgets, developing and analyzing strategies, and addressing air quality regulations.
- D. Coordinate with local and regional air quality planning and educational efforts (e.g. Triangle AirAwareness program).
- E. Prepare communications materials, create and maintain a project web site, and attend meetings, as appropriate, related to air quality.
- F. Work with partners to develop Triangle-specific transportation, land-use and development-related strategies, as appropriate.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Provided materials to MPOs, RPOs, NCDOT and others related to the development of Motor Vehicle Emission Budgets for the Triangle Ozone SIP.
- Coordinated preparation of the Conformity Report for amended 2030 MPO Long Range Transportation Plans and 2007-13 TIPs.
- Worked with Chatham County and Pittsboro planners on close look at future development in Eastern Chatham County based on land use trends and proposed and approved projects.
- Coordinated with local and regional air quality planning and educational efforts (e.g. Triangle AirAwareness program).
- Maintained and expanded the triangleair.org web site.
- Participated in State Interagency Coordination Meetings on air quality.



Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Air Quality Partnership</i>	<i>Air Quality Partnership Land Use Mobility</i>
PROJECT EXPENSES	\$49,889	\$100,000
Salary	\$23,161	\$46,436
Fringe	\$7,759	\$16,020
Travel	\$400	\$1,000
Printing	\$200	\$500
Other	\$419	\$1,217
Indirect Cost	\$17,950	\$34,827
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$49,889	\$100,000

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Air Quality Partnership</i>	<i>Air Quality Partnership Land Use Mobility</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL	\$9,889	\$0
Special Local		
Program Income	\$40,000	\$100,000
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$49,889	\$100,000

Staff	0.39	0.76
	Hodges.16	Hodges.27
	Bearden.08	Barnes.15
	Black.15	Black.24;new planner.1

Household Hazardous Waste



Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Household Hazardous Waste</i>	<i>Household Hazardous Waste</i>
PROJECT EXPENSES	\$22,000	\$0
Salary		
Fringe		
Travel		
Printing		
Other	\$22,000	\$0
Indirect Cost		
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$22,000	\$0

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Household Hazardous Waste</i>	<i>Household Hazardous Waste</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local	\$22,000	\$0
Program Income		
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$22,000	\$0
Staff	0.00	0.00

Triangle Best Workplaces for Commuters

2007-2008 Work Plan

OBJECTIVE: To increase the number of organizations in the Triangle that are listed on the Environmental Protection Agency's list of Best Workplaces for Commuters and assist current BWC employers in meeting their alternative commuter goals.

WORK PLAN:

- A. Increase the number of local employers who qualify for the BWC list.
- B. Increase BWC brand recognition through promotion of the logo and the program.
- C. Hold regular meetings of the BWC Partners to promote clear communication and coordinate outreach activities.
- D. Assist current employers with program promotion to their employees.
- E. Write and distribute four e-newsletters.
- F. Hold a BWC recognition event for current BWC employers.
- G. Gain media attention for the program and the individual employers.
- H. Create the 2008 campaign materials and strategy.
- I. Update Triangle BWC website to keep it current.
- J. Participate in Transportation Demand Management activities in the region.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Conducted the 2006 recruitment campaign including sending information to prospective employers, developing and distributing media materials, and identifying target employers.
- Held a BWC breakfast to recognize current BWC employers and recruit new ones.
- Created a quarterly e-newsletter and sent out to BWC partners and employers.
- Met with 20 current BWC employers to discuss progress, new outreach tools, logo use, and other issues.
- Managed the recruitment team and addressing problems as they arrive.
- Had 19 local employers qualify for the BWC list, including 17 state agencies. These new BWCs cover almost 12,000 employees.
- Held a successful celebration at Nortel on November 15 to recognize the employers that made it on the BWC list.
- Participated in national BWC trainings.
- Began recruiting employers for the BWC 2007 campaign.
- Coordinated the workplan submission for Triangle TDM partners and consolidated the four marketing plans into one for NCDOT.
- Participated in the Triangle Long Range Transportation Demand Management planning effort

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Best Workplaces</i>	<i>Best Workplaces</i>
PROJECT EXPENSES	\$100,000	\$98,327
Salary	\$44,064	\$43,581
Fringe	\$14,761	\$15,035
Travel	\$2,525	\$2,525
Printing	\$2,620	\$2,620
Other	\$1,880	\$1,880
Indirect Cost	\$34,150	\$32,686
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$100,000	\$98,327

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Best Workplaces</i>	<i>Best Workplaces</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State	\$100,000	\$80,000
LOCAL		\$18,327
Special Local		
Program Income		
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$100,000	\$98,327

Staff	0.90	1.00
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Freid.37 Minker.6
Barnes.03

Waste Reduction Partnership

2007-2008 Work Plan

OBJECTIVE: Establish a Central/Eastern Waste Reduction Partners office at Triangle J Council of Governments to serve TJCOG member counties and other communities throughout the Piedmont and Coastal Regions of North Carolina.

WORK PLAN:

- A. Provide administrative support for the establishment of a Waste Reduction Partners office at Triangle J Council of Governments.
- B. Provide joint supervisory oversight of the WRP program.
- C. Help DENR achieve WRP Program Performance Objectives.
- D. Pursue opportunities to link the WRP program with other current and recent TJCOG energy and environment-related projects, including the Clean Cities program, Travel Demand Management support, Upgrade & Save project, and High Performance Building project

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- New project

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Waste Reduction Partners</i>	<i>Waste Reduction Partners</i>
PROJECT EXPENSES	\$0	\$82,000
Salary	\$0	\$6,636
Fringe	\$0	\$2,223
Travel	\$0	\$1,250
Printing	\$0	\$1,500
Other	\$0	\$65,414
Indirect Cost	\$0	\$4,977
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$0	\$82,000

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Waste Reduction Partners</i>	<i>Waste Reduction Partners</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State	\$0	\$82,000
LOCAL		
Special Local		
Program Income		
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$0	\$82,000
Staff	0	0.12

Freid.05
Hodges.03;Barnes.04

Jordan Lake Management Study

2007-2008 Work Plan

OBJECTIVE: To support the Jordan Lake Nutrient Response Modeling Local Government Consortium in the development and application of the Jordan Lake Nutrient Response Model.

WORK PLAN:

- A. Managing the activities of the Consortium and technical subcontractors; maintaining the Consortium's financial records; and providing staff support to the Consortium's Steering Committee;
- B. Providing technical support for model development, evaluation and application; and
- C. Assisting the Consortium with developing a water quality monitoring plan to provide data for model recalibration and validation.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- This project was inactive during FY 2006-2007.

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Jordan Lake Management Study</i>	<i>Jordan Lake Management Study</i>
PROJECT EXPENSES	\$24,044	\$24,044
Salary		
Fringe		
Travel		
Printing		
Other	\$24,044	\$24,044
Indirect Cost		
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$24,044	\$24,044

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Jordan Lake Management Study</i>	<i>Jordan Lake Management Study</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income	\$24,044	\$24,044
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$24,044	\$24,044
Staff	0.00	0.00



Triangle Area Rural Transportation Planning Organization (TARPO)

2007-2008 Work Plan

OBJECTIVE: Administer the Triangle Area Rural Planning Organization for Chatham, Lee, Moore and Orange Counties.

WORK PLAN:

- A. Complete the planning requirements, data coordination and presentations for the 2009-2015 STIP Update.
- B. Prepare appropriate documents, including the FY 2007-2008 Planning Work Program and the FY 2008 – FY 2012 Planning Program Calendar.
- C. Administer meetings of the TARPO policy (RTAC) and technical (RTCC) committees.
- D. Provide mapping, data and other information to TARPO member jurisdictions elected officials and staff.
- E. Compile technical data and other documentation to support the development of the Lee and Moore Counties comprehensive multi-modal transportation plans.
- F. Continue the lead role in the coordination of activities among the member organizations to develop a multi-modal regional long-range transportation plan (LRTP).
- G. Complete all environmental Merger 01 Process requirements and other related requirements for STIP programmed TARPO projects
- H. Attend the meetings and training activities of the NCARPO and participate in the annual NC MPO/RPO conference.
- I. Complete any special rural planning projects or grant activities that are relevant to TARPO member planning programs.
- J. Provide a leadership role for any regionalization studies affecting the community transportation services programs for Lee, Chatham and Moore Counties.
- K. Maintain and enhance the TARPO web sites and the TARPO public involvement program.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Prepared and presented a technical summary for new NCDOT Division 8 project requests for the 2007-2013 STIP, on December 14, 2006.
- Updated an informational spreadsheet for the TARPO GIS web site for the funded projects listed in the FY 2007 – FY 2013 STIP, in February 2007.
- Continued to participate in the technical review activities for the Lee County Comprehensive Transportation Plan development throughout the fiscal year.
- Provided input for the Sanford pedestrian plan development grant application concerning specific goals and objectives; generated a pedestrian context map depicting greenways and sidewalks for inclusion into this grant application.
- Provided input for a Pinehurst Community, Transportation and Systems Preservation grant application for a NC 5 Western Connector Project pertaining to the schedule, budget, and interagency coordination.
- Prepared second progress report for the Triangle Seamless Public Transportation Project, in November 2006.
- Imported 1990-2003 Average Annual Daily Traffic shapefiles into the TARPO GIS; posted 2005 Average Annual Daily Traffic data into the TARPO GIS.
- Participated in NCDOT CTP/LRTP Process Integration and NEPA/CWA Section 404 Merger 01 Process workshops.



- Participated in Fort Bragg Base Realignment & Closure transportation planning task force meetings.
- Prepared and distributed three TARPO informational newsletters to the TARPO RTAC & RTCC.

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>RPO Planning</i>	<i>RPO Planning</i>
PROJECT EXPENSES	\$126,987	\$132,881
Salary	\$58,336	\$61,565
Fringe	\$19,543	\$21,240
Travel	\$1,800	\$1,800
Printing	\$400	\$400
Other	\$1,698	\$1,702
Indirect Cost	\$45,210	\$46,174
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$126,987	\$132,881

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>RPO Planning</i>	<i>RPO Planning</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State	\$96,722	\$96,722
LOCAL	\$6,265	\$6,159
Special Local	\$24,000	\$30,000
Program Income		
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$126,987	\$132,881
Staff	1.25	1.23
	Hodges.1	Hodges.08
	Strong1.	Strong1.
	Barnes.15	Barnes.15

Air Awareness



Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Air Awareness</i>	<i>Air Awareness</i>
PROJECT EXPENSES	\$460,998	\$0
Salary		
Fringe		
Travel		
Printing		
Other	\$460,998	\$0
Indirect Cost		
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$460,998	\$0

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Air Awareness</i>	<i>Air Awareness</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State	\$460,998	\$0
LOCAL		
Special Local		
Program Income		
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$460,998	\$0
Staff	0.00	0.00

Upgrade and Save

2007-2008 Work Plan

OBJECTIVE: To increase the energy efficiency of heating systems in manufactured homes in the Triangle region.

WORK PLAN:

- A. Hire a part-time associate to undertake Upgrade and Save activities.
- B. Develop relationships with the producers of manufactured homes.
- C. Get 50 high-efficiency heat pumps installed into manufactured homes that are purchased by low-income residents of the Triangle region.
- D. Gather the necessary data and transmit it to Eastern Carolina University to analyze the financial and environmental impact of the heat pumps.
- E. Gain media attention for the program.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Work on this project has been delayed due to delays in the contracting procedure.

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Upgrade and Save</i>	<i>Upgrade and Save</i>
PROJECT EXPENSES	\$70,000	\$72,875
Salary	\$3,348	\$16,647
Fringe	\$1,121	\$5,743
Travel	\$2,000	\$1,000
Printing	\$1,500	\$1,500
Other	\$59,436	\$35,500
Indirect Cost	\$2,595	\$12,485
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$70,000	\$72,875

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Upgrade and Save</i>	<i>Upgrade and Save</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		\$60,500
LOCAL	\$16,257	\$0
Special Local		
Program Income	\$53,743	\$12,375
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$70,000	\$72,875
Staff	0.06	0.05
		Freid.05

Development & Infrastructure Planning

2007-2008 Work Plan

OBJECTIVE: Establish a regional Partnership for Development & Infrastructure consisting of leaders from government, business, civic organizations and universities.

WORK PLAN:

- A. Secure commitments from government, business, university and civic organizations to participate in the partnership.
- B. Convene and administer meetings of the partners.
- C. Work with the partners to develop a detailed work program based on membership interests.
- D. Provide information to the membership on critical development and infrastructure issues, as defined by the membership.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Conducted technical analysis of the Regional Transit Infrastructure Blueprint Project.
- Served on the technical team for Chapel Hill's Transit Master Plan project.
- Participated in efforts to establish the Special Transit Advisory Commission, attended initial meetings and provided information as requested.

Development & Infrastructure Partnership

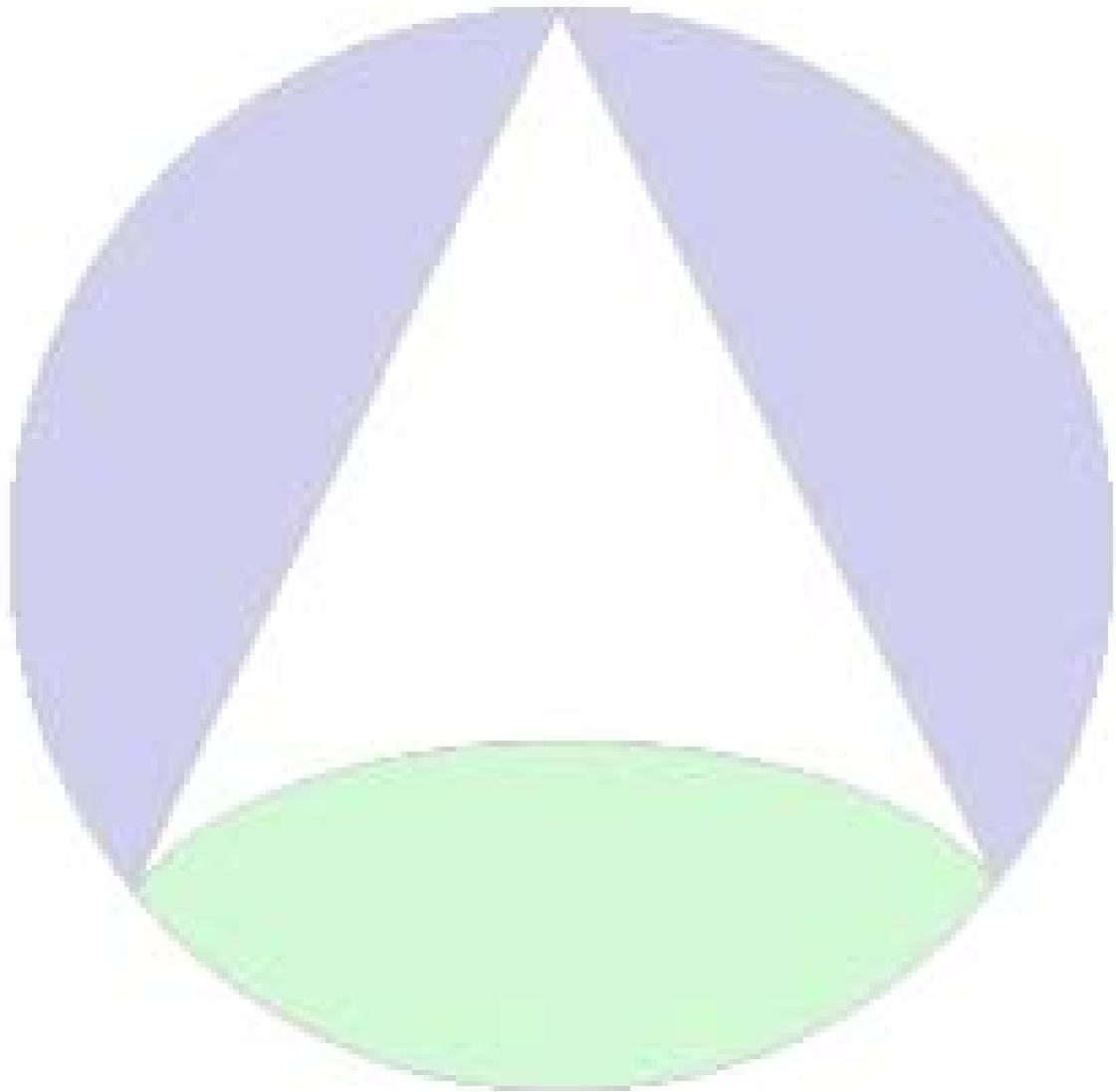
	<i>FY06-07 Development & Infrastructure Planning</i>	<i>FY07-08 Development & Infrastructure Planning</i>
PROJECT EXPENSES	\$0	\$226,736
Salary	\$0	\$97,010
Fringe	\$0	\$33,468
Travel	\$0	\$4,000
Printing	\$0	\$4,500
Other	\$0	\$15,000
Indirect Cost	\$0	\$72,758
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$0	\$226,736

	<i>FY06-07 Development & Infrastructure Planning</i>	<i>FY07-08 Development & Infrastructure Planning</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL	\$0	\$41,736
Special Local		
Program Income	\$0	\$185,000
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$0	\$226,736
Staff	0.00	1.90

Black.35;Hodges.3

Bearden.35;new planner.9

Regional Transit Infrastructure BluePrint



Development & Infrastructure Partnership

	<i>FY06-07</i> <i>Regional Transit</i> <i>Infrastructure</i>	<i>FY07-08</i> <i>Regional Transit</i> <i>Infrastructure</i>
PROJECT EXPENSES	\$61,919	\$0
Salary	\$29,109	\$0
Fringe	\$9,752	\$0
Travel	\$499	\$0
Printing		
Other		
Indirect Cost	\$22,559	\$0
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$61,919	\$0

	<i>FY06-07</i> <i>Regional Transit</i> <i>Infrastructure</i>	<i>FY07-08</i> <i>Regional Transit</i> <i>Infrastructure</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income	\$61,919	\$0
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$61,919	\$0
Staff	0.55	0.00
		0.00
		0.00

Seamless Transit Program



Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Seamless Transit Program</i>	<i>Seamless Transit Program</i>
PROJECT EXPENSES	\$14,475	\$0
Salary	\$2,125	\$0
Fringe	\$533	\$0
Travel		
Printing		
Other	\$9,000	\$0
Indirect Cost	\$1,647	\$0
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$14,475	\$0

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Seamless Transit Program</i>	<i>Seamless Transit Program</i>
REVENUES	\$0	\$0
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State	\$14,475	\$0
LOCAL	\$0	\$0
Special Local		
Program Income		
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$14,475	\$0

Staff	0.00	0.00
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Falls Lake Initiative



Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Falls Lake Initiative</i>	<i>Falls Lake Initiative</i>
PROJECT EXPENSES	\$17,900	\$0
Salary	\$7,900	\$0
Fringe	\$2,647	\$0
Travel	\$231	\$0
Printing		
Other	\$0	\$0
Indirect Cost	\$6,123	\$0
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$17,900	\$0

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Falls Lake Initiative</i>	<i>Falls Lake Initiative</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income	\$0	\$0
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$17,900	\$0
Staff	0.00	0.00

Pittsboro Comp Plan



Development & Infrastructure Partnership

	<i>FY06-07</i> <i>Pittsboro Comp Plan</i>	<i>FY07-08</i> <i>Pittsboro Comp Plan</i>
PROJECT EXPENSES	\$50,400	\$0
Salary	\$20,611	\$0
Fringe	\$6,905	\$0
Travel	\$751	\$0
Printing	\$2,400	\$0
Other	\$3,760	\$0
Indirect Cost	\$15,974	\$0
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$50,400	\$0

	<i>FY06-07</i> <i>Pittsboro Comp Plan</i>	<i>FY07-08</i> <i>Pittsboro Comp Plan</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income	\$50,400	\$0
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$50,400	\$0
Staff	0.00	0.00

Development & Infrastructure Partnership Summary Page

Development & Infrastructure Partnership

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Total</i>	<i>Total</i>
PROJECT EXPENSES	\$2,313,235	\$2,242,118
Salary	\$579,846	\$626,672
Fringe	\$194,069	\$216,135
Travel	\$27,370	\$31,280
Printing	\$16,984	\$19,465
Other	\$1,045,586	\$878,562
Indirect Cost	\$449,381	\$470,004
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$2,313,235	\$2,242,118

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Total</i>	<i>Total</i>
REVENUES		
Federal	\$0	\$196,094
Federal/State Pass Thru		
Federal/Medicare		
State	\$931,750	\$554,532
LOCAL	\$375,317	\$404,073
Special Local	\$283,000	\$455,000
Program Income	\$723,168	\$632,419
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$2,313,235	\$2,242,118
Staff	10.65	11.62

Aging Planning and Administration

2007-2008 Work Plan

OBJECTIVE: To promote the independence and preserve the dignity of older adults and their families by: seeking to ensure simplified, comprehensive, coordinated and easily identifiable access to programs; continually offering support to improve the quality of locally delivered services; advocating for policies that benefit older adults and increase their opportunities and options for leading independent, meaningful lives.

WORK PLAN:

- A. Continue the implementation of a multi-year Area Plan On Aging. Emphasize the aspect of the Plan, which supports family caregivers throughout the seven-county region; including facilitation for the convening of planning/resource development groups in each county and the contracting of \$345,000 federal funds to provide information about services, assistance in gaining access to services, individual counseling/training, respite care, and supplemental services.
- B. Report to county Managers the results of compliance monitoring site visits for the \$6.2 million Home and Community Care Block Grants offering local services to older adults and their families.
- C. Provide on-going technical assistance and consultation to local providers of services to the older population, including the development of a comprehensive system of home and community based care and the certification process recognizing senior centers of merit and excellence.
- D. Support the work of the Region's Senior Tar Heel Legislative Delegation, the Area Agency on Aging's Advisory Council on Aging, the North Carolina Coalition on Aging and other advocacy groups as they determine and address issues of importance to the older population.
- E. Provide information and education regarding aging issues. Maintain both an interactive website providing information regarding aging issues and resources (www.tjaaa.org) and an interactive website providing support specific to the needs of family caregivers (www.fullcirclecare.org).

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- The caregiver information website, www.fullcirclecare.org, continued to get national recognition.
- Co-sponsored Medicare Part D train the trainer sessions and Scam Jams in various counties.
- Continued evidence-based health promotion and disease prevention initiative.
- Implemented grant from Blue Cross Blue Shield of North Carolina Foundation on disaster preparedness for older adults and those with disabilities
- Joined Johnston County Council on Aging and Lee County Senior Services in initiation of strategic planning for older adults in those counties.



Task Force III. - Elderly Care

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Aging Planning / Administration</i>	<i>Aging Planning / Administration</i>
PROJECT EXPENSES	\$455,771	\$462,257
Salary	\$211,977	\$216,113
Fringe	\$71,012	\$74,559
Travel	\$7,000	\$8,000
Printing	\$1,500	\$1,500
Other	\$0	\$0
Indirect Cost	\$164,282	\$162,085
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$455,771	\$462,257

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Aging Planning / Administration</i>	<i>Aging Planning / Administration</i>
REVENUES		
Federal	\$290,397	\$290,397
Federal/State Pass Thru		
Federal/Medicare		
State	\$27,776	\$27,776
LOCAL	\$137,598	\$144,084
Special Local		
Program Income	\$0	\$0
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$455,771	\$462,257
Staff	4.40	4.50
	Pellet1; Grimm .45; Lewis.1;Kepler.9 Ruffne.8 Warren1.;Bacon .15	Pellet1; Lewis.1;Kepler.25 Ruffne1;newomb 1. Warren1.;Bacon .15
	MATCH \$137598	MATCH \$144084



Regional Ombudsman Program

2007-2008 Work Plan

OBJECTIVE: To advocate for residents' rights and enhance the quality of care and quality of life for residents in long term care facilities.

WORK PLAN:

- A. Provide quarterly training sessions for new members (about 25 annually) of the County-appointed Nursing Home and Adult Care Home Community Advisory Committees (CACs).
- B. Provide on-going technical assistance –including rules and regulations, visitation and mediation techniques – for all 175 CAC volunteers so they can meet all program/statutory requirements.
- C. Investigate and resolve about 225 complaints related to resident rights, whenever possible mediating disputes between long term care residents and facilities.
- D. Publish the Ombudsman Quarterly to inform the public about long term care issues, resources and options (at least 2 issues per year).
- E. Promote elder abuse awareness through education for long term care facility staff, families, residents and community members via the distribution of printed and/or video material.
- F. Educate the public and long term care facility staff on long term care issues and strategies to meet needs (e.g. residents' rights, sensitivity training, dealing with “challenging” behaviors, Alzheimer's disease, elder abuse).
- G. Provide on-going technical assistance to the public (e.g. navigating the long term care system; facility surveys/complaints; complaint resolution process; rights/rules/regulations).

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

In addition to provision of services and technical assistance as required by the work plan for FY 2006 - 2007, the Ombudsman Program:

- Held a meeting of the Chairs of the region's Nursing Home and Adult Care Home Community Advisory Committees. The Chairs shared best practices and appreciation for their commitment was expressed.
- Was expanded from four to five Long Term Care Ombudsmen.



Task Force III. - Elderly Care

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Aging Ombudsman</i>	<i>Aging Ombudsman</i>
PROJECT EXPENSES	\$315,501	\$388,357
Salary	\$137,325	\$172,769
Fringe	\$46,004	\$59,605
Travel	\$16,000	\$18,500
Printing	\$2,745	\$906
Other	\$7,000	\$7,000
Indirect Cost	\$106,427	\$129,577
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$315,501	\$388,357

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Aging Ombudsman</i>	<i>Aging Ombudsman</i>
REVENUES		
Federal	\$165,066	\$214,224
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL	\$143,435	\$167,133
Special Local		
Program Income		
Other		
In-Kind	\$7,000	\$7,000
TOTAL LINE ITEM REVENUE	\$315,501	\$388,357

Staff	3.04	3.75
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Murphy1.;Passmoore1
Bright.94 Kepler.1.

Murphy1.;Passmoore1
Karhoff1.; Kepler.75.

MATCH \$143435

MATCH \$167133

Family Caregiver Support Program

2007-2008 Work Plan

OBJECTIVE: To lead a regional program to assist families' efforts in caring for their senior relatives at home, through development of multifaceted caregiver support services and resources in communities.

WORK PLAN:

- A. Continue the development of resources for family caregiver training and respite in each county via Older Americans Act Title III-E funding.
- B. Increase community involvement in planning and providing family caregiver support in each regional county. Assist each county's lead service provider with creation and establishment of a standing local process for assessing need and planning for caregiver assistance.
- C. Continue to facilitate cooperative local and regional alliances between caregiver service provider agencies and other public and private entities that also have a "stake" in caregiver well-being.
- D. Increase county capacity to provide effective assistance to caregivers in the forms of information, case assistance, counseling, training, support groups and respite care. Continue to explore other modes of caregiver assistance, as well as approaches to the support of senior grandparents raising their grandchildren.
- E. Continue to manage, expand and update Triangle J's dedicated family caregiver support website (<http://www.fullcirclecare.org>), improving its potency as a local, regional, state and national resource

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Contracted with local service providers to develop and/or expand respite care capacities, increase training assistance, and increase awareness of resources available to assist family caregivers.
- Continued to achieve recognition and accolades for the caregiver website at regional, state and national levels. It has become widely utilized and recommended.
- With the use of state client-tracking software, the AAA and local service providers continued taking important strides in identifying local family caregivers and isolating trends in service provision and usage.
- Continued multi-year project to develop and implement outcome-based measurement of the effects of caregiver support services.

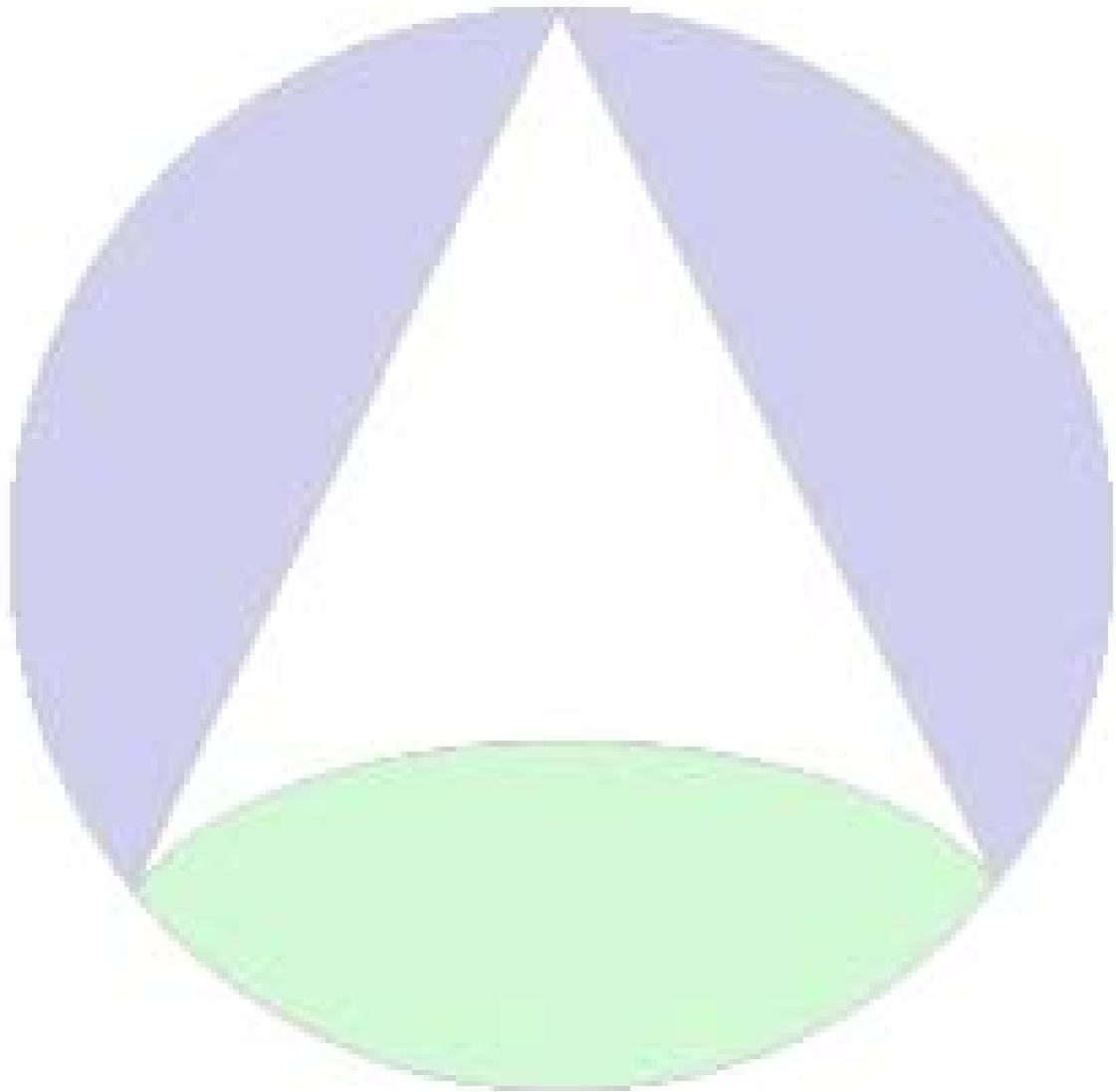


Task Force III. - Elderly Care

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Caregiver</i>	<i>Caregiver</i>
PROJECT EXPENSES	\$432,394	\$462,883
Salary	\$48,395	\$51,102
Fringe	\$16,212	\$17,630
Travel	\$4,565	\$4,565
Printing	\$5,716	\$5,716
Other	\$320,000	\$345,543
Indirect Cost	\$37,506	\$38,327
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$432,394	\$462,883

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Caregiver</i>	<i>Caregiver</i>
REVENUES		
Federal	\$112,152	\$117,340
Federal/State Pass Thru	\$320,000	\$345,543
Federal/Medicare		
State		
LOCAL	\$242	\$0
Special Local		
Program Income		
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$432,394	\$462,883
Staff	1.15	1.06
	Jones1	Jones1
	Grimm.15	Grimm.06

Elder Abuse



Task Force III. - Elderly Care

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Elder Abuse</i>	<i>Elder Abuse</i>
PROJECT EXPENSES	\$19,732	\$19,717
Salary	\$2,850	\$3,575
Fringe	\$955	\$1,234
Travel		
Printing	\$11,818	\$10,327
Other	\$1,900	\$1,900
Indirect Cost	\$2,209	\$2,681
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$19,732	\$19,717

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Elder Abuse</i>	<i>Elder Abuse</i>
REVENUES		
Federal	\$17,817	\$17,817
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL	\$15	\$0
Special Local		
Program Income		
Other		
In-Kind	\$1,900	\$1,900
TOTAL LINE ITEM REVENUE	\$19,732	\$19,717
Staff	0.06	0.00
		0.00

Home Community Care Block Grant



Task Force III. - Elderly Care

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Home Community Care Block Grant</i>	<i>Home Community Care Block Grant</i>
PROJECT EXPENSES	\$6,051,162	\$6,560,742
Salary		
Fringe		
Travel		
Printing		
Other	\$60,262	\$30,000
Indirect Cost		
Chatham	\$432,673 *	\$467,087 *
Durham	\$1,044,978 *	\$1,153,203 *
Johnston	\$834,023 *	\$865,891 *
Lee	\$335,952 *	\$347,648 *
Orange	\$452,938 *	\$485,568 *
Wake	\$2,222,419 *	\$2,486,635 *
Moore	\$667,917 *	\$724,710 *
TOTAL LINE ITEM EXPENSES	\$6,051,162	\$6,560,742

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Home Community Care Block Grant</i>	<i>Home Community Care Block Grant</i>
REVENUES		
Federal		
Federal/State Pass Thru	\$6,021,162	\$6,530,742
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income	\$30,000	\$30,000
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$6,051,162	\$6,560,742
Staff	0.00	0.00



Aging Employment and Training Program



Task Force III. - Elderly Care

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Senior Citizens Employment</i>	<i>Senior Citizens Employment</i>
PROJECT EXPENSES	\$152,620	\$0
Salary	\$18,991	\$0
Fringe	\$6,362	\$0
Travel		\$0
Printing		
Other		
Indirect Cost	\$14,718	\$0
Chatham	\$60,533	\$0 *
Durham	\$0	\$0 *
Johnston	\$0	\$0 *
Lee	\$52,016	\$0 *
Orange		
Wake	\$0	\$0 *
Moore		
TOTAL LINE ITEM EXPENSES	\$152,620	\$0

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Senior Citizens Employment</i>	<i>Senior Citizens Employment</i>
REVENUES		
Federal	\$123,122	\$0
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL	\$29,498	\$0
Special Local		
Program Income		
Other		
In-Kind		
TOTAL LINE ITEM REVENUE	\$152,620	\$0
Staff	0.60	0.00
	Nattra.6	0.00

0.00



Website Development and Maintenance

www.fullcirclecare.org

2007-2008 Work Plan

OBJECTIVE: To provide a responsive and effective website that supports the information and decision-making needs of family caregivers of older adults.

WORK PLAN:

- A. Complete upgrade of www.fullcirclecare.org to assure that it is comprehensive, user friendly and based on appropriate technology.
- B. Assure that the website accurately tracks statistics on utilization of the site. Use these statistics and other information to evaluate the effectiveness of the website.
- C. Assure that information and links on the website are current.
- D. Research the needs of website viewers and additional appropriate material for the website. Update the site.
- E. Implement methods of marketing and outreach to increase site visibility and utilization.

ACCOMPLISHMENTS FOR PRIOR FISCAL YEAR:

- Triangle J Area Agency on Aging developed www.fullcirclecare.org in 2002 as a website for family caregivers of older adults. In 2006-2007 the process of comprehensively upgrading the site was begun. FY '07 also marked the first year the program received support funding from the North Carolina Division of Aging and Adult Services for the specific purpose of enhancing and maintaining the website. This grant reflects the value the site has achieved in the state's (and nation's) network for caregiver support, which refers and links to fullcirclecare.org for consumer information on family caregiving.



Task Force III. - Elderly Care

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>FullCircle WEB</i>	<i>FullCircle WEB</i>
PROJECT EXPENSES		\$67,425
Salary		\$30,345
Fringe		\$10,469
Travel		\$1,500
Printing		\$1,000
Other		\$1,352
Indirect Cost		\$22,759
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES		\$67,425

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>FullCircle WEB</i>	<i>FullCircle WEB</i>
REVENUES		
Federal		\$67,425
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL		
Special Local		
Program Income		
Other		
In-Kind		
TOTAL LINE ITEM REVENUE		\$67,425
Staff		0.57

Bacon.03
Grimm.54



Task Force III – Elderly Care Summary Page

Task Force III. - Elderly Care

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Aging Service Total</i>	<i>Aging Service Total</i>
PROJECT EXPENSES	\$7,427,180	\$7,961,381
Salary	\$419,538	\$473,904
Fringe	\$140,545	\$163,498
Travel	\$27,565	\$32,565
Printing	\$21,779	\$19,449
Other	\$389,162	\$385,795
Indirect Cost	\$325,142	\$355,428
Chatham	\$493,206	\$467,087
Durham	\$1,044,978	\$1,153,203
Johnston	\$834,023	\$865,891
Lee	\$387,968	\$347,648
Orange	\$452,938	\$485,568
Wake	\$2,222,419	\$2,486,635
Moore	\$667,917	\$724,710
TOTAL LINE ITEM EXPENSES	\$7,427,180	\$7,961,381

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Aging Service Total</i>	<i>Aging Service Total</i>
REVENUES		
Federal	\$708,554	\$707,203
Federal/State Pass Thru	\$6,341,162	\$6,876,285
Federal/Medicare		
State	\$27,776	\$27,776
LOCAL	\$310,788	\$311,217
Special Local		
Program Income	\$30,000	\$30,000
Other		
In-Kind	\$8,900	\$8,900
TOTAL LINE ITEM REVENUE	\$7,427,180	\$7,961,381
Staff	9.25	9.88



Locally Funded Projects

	<i>FY06-07</i>	<i>FY07-08</i>	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Equipment /</i>	<i>Equipment /</i>		
	<i>Pay Plan</i>	<i>Pay Plan</i>		
	<i>Adjustment</i>	<i>Adjustment</i>	<i>Contingency</i>	<i>Contingency</i>
PROJECT EXPENSES	\$40,000	\$60,000	\$6,627	\$4,925
Salary				
Fringe				
Travel				
Printing				
Other	\$40,000	\$60,000	\$6,627	\$4,925
Indirect Cost				
Chatham				
Durham				
Johnston				
Lee				
Orange				
Wake				
Moore				
TOTAL LINE ITEM EXPENSES	\$40,000	\$60,000	\$6,627	\$4,925

	<i>FY06-07</i>	<i>FY07-08</i>	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Equipment /</i>	<i>Equipment /</i>		
	<i>Pay Plan</i>	<i>Pay Plan</i>		
	<i>Adjustment</i>	<i>Adjustment</i>	<i>Contingency</i>	<i>Contingency</i>
REVENUES				
Federal				
Federal/State Pass Thru				
Federal/Medicare				
State				
LOCAL			\$6,627	\$4,925
Special Local				
Program Income				
Other	\$40,000	\$60,000		
In-Kind				
TOTAL LINE ITEM REVENUE	\$40,000	\$60,000	\$6,627	\$4,925



Locally Funded Projects

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Total</i>	<i>Total</i>
PROJECT EXPENSES	\$46,627	\$64,925
Salary		
Fringe		
Travel		
Printing		
Other	\$46,627	\$64,925
Indirect Cost		
Chatham		
Durham		
Johnston		
Lee		
Orange		
Wake		
Moore		
TOTAL LINE ITEM EXPENSES	\$46,627	\$64,925

	<i>FY06-07</i>	<i>FY07-08</i>
	<i>Total</i>	<i>Total</i>
REVENUES		
Federal		
Federal/State Pass Thru		
Federal/Medicare		
State		
LOCAL	\$6,627	\$4,925
Special Local		
Program Income		
Other	\$40,000	\$60,000
In-Kind		
TOTAL LINE ITEM REVENUE	\$46,627	\$64,925



	<i>FY 06-07 BUDGET</i>	<i>FY 07-08 BUDGET</i>
	<i>Total</i>	<i>Total</i>
PROJECT EXPENSES	\$10,081,740	\$10,576,793
Salary	\$1,058,909	\$1,168,008
Fringe	\$354,555	\$402,896
Travel	\$58,435	\$71,345
Printing	\$39,363	\$39,514
Other	\$1,646,375	\$1,488,282
Indirect Cost	\$820,654	\$876,006
Chatham	\$493,206	\$467,087 *
Durham	\$1,044,978	\$1,153,203 *
Johnston	\$834,023	\$865,891 *
Lee	\$387,968	\$347,648 *
Orange	\$452,938	\$485,568 *
Wake	\$2,222,419	\$2,486,635 *
Moore	\$667,917	\$724,710 *
TOTAL LINE ITEM EXPENSES	\$10,081,740	\$10,576,793

	<i>FY 06-07 BUDGET</i>	<i>FY 07-08 BUDGET</i>
	<i>Total</i>	<i>Total</i>
REVENUES		
Federal	\$708,554	\$903,297
Federal/State Pass Thru	\$6,341,162	\$6,876,285
Federal/Medicare		
State	\$959,526	\$582,308
LOCAL	\$743,868	\$790,791
Special Local	\$283,000	\$455,000
Program Income	\$996,730	\$900,212
Other	\$40,000	\$60,000
In-Kind	\$8,900	\$8,900
TOTAL LINE ITEM REVENUE	\$10,081,740	\$10,576,793
Staff	21.00	22.60

*Total pass thru dollars to the counties for FY'08 is \$6,560,742.





INDIRECT COST BUDGET

ITEM	FY 2007 CURRENT	FY 2008 NEXT YR
Salary	335,730	375,470
Fringe	112,470	129,537
Telephone	22,500	24,500
Travel*	25,000	27,000
Equipment Maintenance	8,000	8,000
Rent Building	165,000	172,500
Rent Equipment	1,000	1,000
Office Supplies	21,382	22,499
Postage	16,000	16,000
Printing **	18,000	18,000
Contractural	8,000	8,000
Legal	6,000	6,000
Audit	22,000	15,000
Vehicle Maintenance	1,000	1,000
Dues/Subscriptions	7,000	7,000
Insurance	12,000	12,000
Miscellaneous	15,830	32,500
TOTALS***	\$796,912	\$876,006

STAFF	4.60	5.10
	Freeman1;Keith.9	Freeman1;Keith.9
	Lewis.90;Chapman1.	Lewis.90;Chapman1.
	;Thorngren.8	Natgrass.5;Thorngren.8

* This represents the travel of the Executive Director, support personnel, council meals, and travel

**This is in support of the Board of Delegates agenda and related administrative material.

***This indirect cost proposal gives an indirect cost rate of 55.768% of personnel costs for FY'08





Triangle J Council of Governments
 Staff Work Plan for 2007-2008 Budget Year
 Percent of Each Staff Member Assigned to Projects

	Bacon	Barnes	Beardten	Black	Boyerette	Bruce	Chapman	Dreps	Freeman	Field	Grimm	Hodges-Copple	Jones	Karhoff	Keith	Kepler	Lewis	Miller	Minker	Murphy	Natgrass	Ombudsman (new)	Ombudsman Asst	Passmore	Pelittier	Planner (new)	Strong	Thompson	Warren	% Staff/ Total	Total Project Cost			
Task Force I																																		
FTZ															10%																10%	\$30,494		
Cable TV					20%																										20%	\$128,370		
Member Services					45%																										45%	\$58,082		
Safety Services					20%																										20%	\$63,297		
Regional Appearance					15%																										15%	\$18,127		
Task Force II																																		
GIS	72%	46%	52%																												170%	\$204,212		
Water Resources						67%											92%														159%	\$198,046		
UNRBA		6%	13%			33%		80%								8%															140%	\$198,565		
Planning & Technical Services				16%								20%																			36%	\$64,986		
Regional Data Center	10%	3%		10%																											23%	\$32,289		
Water Quality Monitoring																																0%	\$425,000	
CWEP																																0%	\$154,000	
CleanCities		3%							53%		2%							40%														98%	\$188,157	
CORE		5%		15%								10%																				30%	\$40,000	
Land Use, Mobility, Air Quality		15%		24%								27%															10%					76%	\$100,000	
Best Workplaces		3%							37%									60%														100%	\$98,327	
Waste Reduction Partnership		4%							5%		3%																					12%	\$82,000	
Jordan Lake Mgt. Study																																0%	\$24,044	
RPO Planning		15%										8%															100%					123%	\$132,881	
Upgrade & Save									5%																							5%	\$72,875	
Development & Infrastructure				35%	35%							30%															90%					190%	\$226,736	
Task Force III																																		
Aging Planning	15%														25%	10%						100%	100%		100%				100%		450%	\$462,257		
Ombudsman														100%	75%				100%					100%								375%	\$388,357	
Elder Abuse																																	0%	\$19,732
Caregiver											6%	100%																				106%	\$117,340	
Full Circle of Care Website	3%										54%																					57%	\$67,425	
Local Projects																																	0%	\$60,000
Contingency																																	0%	\$4,927
Indirect Cost							100%	100%						90%	90%					100%								100%						
TOTAL	100%	100%	100%	100%	100%	100%	100%	80%	100%	100%	60%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	2260%	\$3,660,526		





Triangle J Council of Governments

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