



# TRIANGLE J COUNCIL OF GOVERNMENTS

*World Class Region*

## Executive Committee Meeting Minutes

Wednesday, June 24, 2020

6:00 PM

Held via simultaneous communication on WebEX

### ***Delegates and Alternate Delegates Attending:***

Mark B. Wilson, Town of Archer Lodge

Jim Crawford, Chatham County

DeDreana Freeman, City of Durham

Kathleen Ferguson, Town of Hillsborough

Butch Lawter, Johnston County

Amy Dalrymple, Lee County

Sally Greene, Orange County

Kevin Drum, Village of Pinehurst

Pamela Baldwin, Town of Pittsboro

Donald Rains, Town of Princeton

Rebecca Wyhof Salmon, City of Sanford

Sig Hutchinson, Wake County

### ***Delegates Absent:***

James A. Hill, Durham County

Ronnie Currin, Town of Rolesville

(A) – Alternate Delegate    (E) – Excused Absence

### ***TJCOG staff attending:***

Lee Worsley, Executive Director

Hallie Allen, Office Assistant

Renée Boyette, Administration & Member Services Director

Alana Keegan, Engagement Specialist

Mary Warren, Area Agency on Aging Director

Judy Weller Finance Director

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### ***Call to Order, Welcome, Roll Call and Declaration of Quorum***

Chair Crawford called the meeting to order at 6:00PM and welcomed all attendees. Renée Boyette, Administration & Member Services Director, conducted a roll call to verify the attendance of delegates and alternates then declared there was a quorum present.

### ***Approval of Agenda***

Chair Crawford presented the agenda for approval. *Mr. Rains made a motion to approve the agenda as presented. Ms. Salmon seconded the motion.*

### ***Recognitions and Presentations***

- Presentation of the Area Plan for Aging and Human Services, FY 2020-2024

Mary Warren, Area Agency on Aging Director, provided an overview and stated the Area Plan for Aging and Human Services is mandated for TJCOG to address in accordance with the Older Americans Act (OAA). The Area Agency on Aging (AAA) developed the plan to address the needs of the aging population in TJCOG's planning a service area. The 4-year plan reflects local needs, priorities at the federal level with the Administration on Community Living (ACL), and NC Division of Aging and Adult Services (NC DAAS).

TJCOG's AAA had a 2-day retreat to review previous plan accomplishments and determine the direction of the new plan. The top 3 issue areas for the plan were determined by county-based survey responses from 367 respondents. Regionally, the top 3 issues, in order, were (1) Affordable Housing, (2) Safety and Security (which has increased drastically in 4 years), and (3) Transportation.

The impact of COVID-19 on the AAA is still evolving and is expected to impact the plan over time. Nutrition services are the highest service priorities and additional funding will provide needed supplies to support service provision. After approval from the TJCOG Board, the Plan will go to the NC DAAS for approval.

Ms. Greene asked what role ombudsmen play in reporting failures or deficiencies in nursing homes (due to COVID-19) so that necessary changes may happen. Ms. Warren replied the AAA does report issues and follows the same process that a citizen would. The most challenging thing in this event is identifying the chain of authority and understanding who is responsible for what. As COVID-19 cases decrease, it will be easier to identify which changes are most appropriate.

Chair Crawford presented the plan for approval. *Mr. Hutchinson made a motion to approve the plan as presented. Ms. Greene seconded the motion. Ms. Boyette conducted the vote via roll call; the motion was passed unanimously.*

#### **Consent Agenda**

- Approve Executive Committee minutes – February 26, 2020
- Budget Amendment No. 4

Chair Crawford presented the Consent Agenda for approval. *Ms. Ferguson made a motion to approve the Consent Agenda as presented. Mr. Currin seconded the motion. Ms. Boyette conducted the vote via roll call; the motion was passed unanimously.*

#### **Closed Session**

- Approval of the Executive Committee closed Session Minutes from June 26, 2019
- Conduct the Annual Performance Review of the Executive Director as Allowed by North Carolina General Statutes Section 143-318.11 (a)(b)

*Ms. Freeman made a motion to enter a closed session for the stated purpose. Ms. Ferguson seconded the motion. Ms. Boyette conducted the vote via roll call; the motion was passed unanimously. The Executive Committee entered closed session at 6:41 PM.*

#### **Report from Closed Session**

The Executive Committee returned to open session at 7:17 PM.

Chair Crawford reported out on the Executive Director's review and said there were a lot of superlatives from every member. He said people had specific incidents where they saw the director and the staff. They have helped our own towns and as a COG in general. With the challenges of the current year, he has been put to the test and are giving him a favorable review.

**Chairman's Report**

None.

**New Business**


None.


Mr. Rains thanked Lee Worsley and the TJCOG staff for their leadership and work, especially over the past few months. He also thanked Chair Crawford for his leadership over the past year.

*Ms. Ferguson made a motion to approve the report from the Closed Session and the Executive Director's Review as presented. Ms. Freeman seconded the motion. Chair Crawford conducted the vote via roll call; the motion was passed unanimously.*

**Other Business**

Having no further business, *Ms. Ferguson made a motion to adjourn. Ms. Baldwin seconded the motion. Chair Crawford adjourned the meeting at 7:23 PM.*

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Hallie Allen, Recording Officer

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Donald Rains, Chairperson